

## PRINCETON BOARD OF PARKS AND RECREATION COMMISSIONERS

October 5, 2017

A meeting of the Princeton Board of Parks and Recreation Commissioners was held on October 5, 2017 in the Princeton Recreation Department (PRD) lower level Conference Room, 380 Witherspoon Street.

**Present:** Mr. Burt, Ms. Butler, Dr. Frawley, Dr. Nosker, Ms. Rogers, and Mr. Young

**Also Present:** Mr. Stentz, Mr. Moorhead, and Mr. Groeger  
Corner House Student Board Liaisons: Maggie Lin and Kira DeFranza

**Absent:** Dr. Cahill, Ms. Germaine, Mr. Koontz, and Ms. Paulucci

Mr. Stentz introduced the new Corner House Student Board representatives: Maggie Lin (Stuart Country Day School) and Kira DeFranza (PHS).

### Public Comment

No public comment

### Corner House Report

- Ms. Lin reported that Corner House Student Board members are planning a workshop that is a combination of the Student Board and GAIA I & II groups. Alternative events are run by the student board and Inclusive events are run by GAIA I & II.
- **Alternative Events:** "All City Dodgeball" event scheduled for 11/3/17. This event will be promoted through social media platforms and PRD will assist.
- **Inclusive events:** 'Rising Above' event at JW middle school which focuses on building a strong community and a bridge between JWMS and Cranbury School. Date is TBD.

### Activities Report

- In addition to below, activity report information was included in the 10/5/17 agenda packet.
- **Dillon Youth Basketball:** Mr. Groeger reported that the first game is set for 12/2/17. Mr. Groeger reported that Princeton University is having the Dillon Gym floor refinished during their winter break, therefore, PRD cannot use the facility for approx. 5-6 weeks from mid-December to late January. In addition, there are several other dates in February and March where the gym is unavailable due to usage by University varsity athletic programs. Mr. Groeger reported that he, Mr. Moorhead, and Ms. Paulucci met with the University staff to discuss other possible options, such as playing on a Friday night or Sunday afternoon. Additionally, Mr. Moorhead and Mr. Groeger met with the PHS Athletic Director on 10/2/17 to discuss other alternatives for the youth basketball program. Mr. Groeger reported that he is working with the public schools to find additional dates for games to be played.
- **Special Needs Program:** Mr. Groeger reported the first Special Needs dance took place on 9/15/17 at Princeton High School. Mr. Groeger was notified on short notice that JW Middle School was not available due to another dance that was occurring that night. The old gymnasium at PHS was available for the special needs dance. It was a successful event. The next special needs dance is on Friday, 10/6/17 at JW Middle School.
- **Rutgers Safety Clinic:** Mr. Moorhead reported that PRD hosted the annual Rutgers Safety Clinic on Tuesday 9/26/17. 44 volunteer coaches attended the event.
- **CPR/ First Aid/AED Course:** Mr. Moorhead reported that PRD will be offering additional training courses to the public now that we have another individual on staff that has the necessary

certification to teach American Red Cross classes. Mr. Joe Vasquez will be teaching the public course on 10/24/17 and 10/25/17.

### Director's Report

- **Department of Health and Public Bathing Code:** Mr. Stentz passed around the current draft of the Public Bathing Code comments and explained that the NJ Dept. of Health is currently considering changes to the bathing code. The Aquatics Section of our State Parks and Rec. Association, of which Mr. Stentz is the Secretary/Treasurer, has been requesting to have a member sit on the committee that reviews the bathing code. He reported that they are in a “public comment phase” and comments are due by 10/6/17 at 4:00pm. He reported that some of it may directly affect our pools. Mr. Stentz has been collecting the comments and is working with Judith Leblein Josephs from Summit Dept. of Community Affairs to finalize the draft by 4:00pm on 10/6/17 and submit to the Dept. of Health.
  - Mr. Stentz reported the two aspects that would affect all municipal pools and private pools in NJ are: turnover rates of water and pools and electrical bonding certification  
*Discussion was held.*
- **Community Park South Project:** Mr. Stentz reported the administrator approved \$100,000 in the capital budget to do some initial work. The first step will be administering a comprehensive survey of the land. Mr. Stentz reported that we do not yet have the funding in place to do a larger renovation project in that location. However, the survey will be an important tool to have prior to soil testing and master planning. *Discussion was held.*
- **Minimum Wage Update:** Mr. Stentz and Mr. Moorhead reported that minimum wage will rise to \$8.60 p/h on 1/1/18. Mr. Moorhead will provide analysis at a future meeting as it relates to PRD operations.
- **Recertification for Full Time Employees:** Mr. Stentz reported that mandatory 1st Aid/CPR/AED recertification will take place for all FT employees on 10/16/17 and 10/17/17.
- **Refund Requests:** Mr. Stentz commented that he had spoken with Dr. Frawley about whether or not the Commission might consider some changes to the current refund policy. Mr. Stentz asked if the Commission would be in favor of the staff doing some research on the topic and coming back to the Commission with possible adjustments. The Commission was in support of staff researching the topic. *Discussion was held.*
- **Princeton Public School Year 2018-2019:** Mr. Stentz reported that a tentative Princeton Public Schools (PPS) calendar for 2018-2019 is being considered by the school board. The proposed schedule has school beginning on 8/29/18, approximately one week earlier than normal (before Labor Day). There are three days of school before Labor Day Weekend, which will affect CP Pool staffing. *Discussion was held.*
- **Municipal Website:** Mr. Stentz reported that the Recreation Department had a staff meeting to discuss future website layouts for the recreation page. Additional staff meetings will be held before the 11/1/17 deadline to submit a draft template.
- **Upcoming Meetings: NJ Recreation and Parks Association**
  - Aquatics Sections Meeting: 10/12/17
  - District 6 Meeting: Mr. Moorhead, as the chair of District 6, will lead a meeting on Friday, 10/20/17 in Pemberton Twp.
- **Mary Moss Park Update:** Mr. Stentz reported that the public bid process will begin on or around 10/23/17. *Discussion was held.*

- **Executive Director Update:** The current appointment of Mr. Stentz as Executive Director of Recreation ends on 12/31/17. Mr. Stentz reminded the Commission that one of their statutory duties is to appoint the Executive Director. The commission agreed to hold a closed session on 10/26/17 at 7:00 p.m. to discuss Mr. Stentz's annual performance evaluation and to consider their duty of appointing the Executive Director.
- **Mercer at Play Round 2:** Mr. Moorhead met with the subcommittee that is considering projects for the Mercer-At-Play (round 2) grant funding on 8/31/17. The subcommittee consists of Dr. Nosker and Mr. Young. Dr. Nosker, Mr. Young, and Mr. Moorhead discussed potential ideas for the committee, including a Princeton connection to the Lawrence-Hopewell Trail bike trail and playground improvements at Grover Park. Mr. Moorhead stated that partnering with a neighboring municipality could prove difficult for round # 2. The deadline for the municipality to apply for the grant is July 2019, however, we cannot apply until after the Mercer at Play Round 1 project (Mary Moss Playground renovation) is complete. Once the municipality, applies, we will have three years to complete the project. Mr. Stentz stressed the need to identify projects that will have public and political support behind them in order to avoid potential delays in the process. *Discussion was held.*

#### Old Business

No Old Business

#### New Business

No New Business

#### Communications

Included in Agenda Packet

- Mr. Stentz pointed out a communication with Lee Solow the town's Planning Director, and D&R Greenway's Executive Director, Linda Mead. He noted that they have been remarkable partners of the town in helping to acquire land for both active and passive recreation. D & R Greenway and Linda Mead are interested in installing a sign/kiosk at Farmview Fields to detail the history of the land and the process by which community agencies came together to acquire the land for recreation use. The Commission was supportive of the idea and Mr. Stentz will continue to work with Ms. Mead.

#### Approval of Minutes

- *Mr. Nosker made a motion to approve the August 2017 minutes, seconded by Mr. Young and approved. Mr. Burt abstained.*

#### Approval of Bills

- *Mr. Nosker made a motion to approve the bills, seconded by Ms. Butler, and approved.*

#### Next Meeting Date

October 26, 2017