

PRINCETON BOARD OF PARKS AND RECREATION COMMISSIONERS

August 24, 2017

A meeting of the Princeton Board of Parks and Recreation Commissioners was held on August 24, 2017 in the Princeton Recreation Department (PRD) lower level Conference Room, 380 Witherspoon Street.

Present: Dr. Frawley, Ms. Germaine, Dr. Cahill, Dr. Nosker, Ms. Rogers, Ms. Butler, and Mr. Young
Also Present: Mr. Stentz, Mr. Moorhead, Mr. Groeger and Ms. Paulucci
Absent: Mr. Koontz & Mr. Burt

Public Comment

- Ray & Kathy Van Arsdale thanked the Commission and the staff for the opportunity to serve as the pool concessionaires since 2011. Mr. Van Arsdale indicated that they do not yet know if they will be able to return to CP Pool next summer or not. The Commission thanked Mr. and Mrs. Van Arsdale for their excellent service and commitment to CP Pool. *Discussion was held.*

Activities Report

- In addition to below, activity report information was included in the 8/24/17 agenda packet.
- **Travel Camp Review:** Ms. Paulucci reported that she and Mr. Stentz met this week to review all of the individual travel camp trips for 2017 and to begin discussion on the schedule for 2018.
- **Community Night Out:** Ms. Paulucci reported that Community Night Out took place on 8/1/17 and was a successful event.
- **Aquathon:** The 2017 Aquathon took place on Sunday, August 20. Ms. Paulucci reported that approximately 45 kids participated.
- **Fall Athletic Field Usage:** Mr. Moorhead reported that he has been receiving fall field requests from our partner youth sports organizations, as well as requests from approved rental groups. He anticipates that field usage will be quite high again this season. *Discussion was held.*
- **Pool Shade:** Mr. Moorhead met on 8/24/17 with a representative from George Ely & Associates, the company that has previously supplied the fabric sun shade structures at CP Pool. PRD staff is hoping to identify some locations for additional pool shade to be installed in the future. Mr. Moorhead also discussed the possibility of sun/rain protection at the CP North amphitheater. *Discussion was held.*

Director's Report

- **CP Pool Concessionaire:** Mr. Stentz thanked Ray & Kathy Van Arsdale for their outstanding service and dedication to the CP Pool concession operations. He also pointed out the Van Arsdale's commitment to the Princeton community including their contributions of equipment to the facility and their financial donation of \$1,000 to the Day Camp lunch program in 2017.
- **PPS Demographer's Report:** Mr. Stentz shared the Princeton Public School's demographer's report with the Commission.
- **Staff Project List:** Mr. Stentz shared the Fall/Winter 2017 list of administrative/capital projects that staff is currently working on. Mr. Stentz explained that this list is ever-changing and that the range of projects, purchases and departmental initiatives varies greatly.
- **Municipal Budget:** Mr. Stentz is working on the operating and capital budgets for 2018. The Finance Department has requested draft budgets be submitted by 9/9/17.
- **Financial Aid Summary:** Mr. Stentz will be summarizing the Financial Aid Program in a 5-10 minute presentation to council at the 9/11/17 meeting. Mr. Stentz noted that on average, of the 125

families that are receiving direct financial assistance from PRD, families are paying approximately 25% of the total for those services. PRD provided 113 free swim lessons in 2017. The endowment on the PRD Scholarship fund currently stands at \$241,000. The fund was started with a \$250,000 donation in 2006. *Discussion was held.*

- **Refund Requests:** Mr. Stentz provided the Commission with details about several recent requests for a refund for 2017 summer programs. In all instances, the person requesting the refund was informed that PRD's policy is to not give refunds, however, they asked that their requests be taken to the Commission for further consideration. The Commission declined to grant exceptions in all instances. *Discussion was held.*
- **Skateboard Camp:** Participants in skateboard camp were offered either a credit or an extra day in Week 2 (Week 1 participants) for the days that were rained out. Mr. Stentz reports that this policy will be reviewed in the off-season.
- **Program Pivot:** Mr. Stentz reports that the staff continues to look at ways to expand and diversify the current program menu. The staff will be meeting next week to further discuss some new ideas. Among the ideas being discussed are enhancements to current programs, expansion of some current programs, and some potential new program options. *Discussion was held.*
- **Pool Panic Button:** A panic button has recently been installed at CP Pool.
- **Pool PA system:** A vendor has been on-site to provide a quote for upgrading the PA system at the pool. Mr. Stentz reports that some of the equipment is out dated and that there have been problems with hearing announcements in certain areas of the complex. *Discussion was held.*
- **Mercer at Play Round 2:** Mr. Moorhead will convene the Mercer at Play Round 2 sub-committee (Dr. Nosker & Mr. Young) shortly after Labor Day. The deadline for the municipality to apply for the grant is July, 2019, however, we cannot apply until after the Mercer at Play Round 1 project (Mary Moss Park renovation) is complete. Once the municipality, applies, we will have three years to complete the project. Mr. Stentz stressed the need to identify projects that will have public and political support behind them in order to avoid potential delays in the process. *Discussion was held.*
- **Pool Manager Training:** Mr. Groeger and Ms. Paulucci are spending time shadowing our pool managers in order to gain exposure to that facet of the operation. Traditionally, the program supervisors have not had exposure to that area but Mr. Stentz believes this will be valuable for the career development of both individuals, as well as providing staff with the necessary flexibility in the event of a scheduling issue.
- **Park Vandalism:** There were two instances of recent vandalism in the parks; 7/18/17 at Hilltop Park Restrooms (graffiti) and 8/23/17 at Farmview Fields (Irrigation control box).
- **CP Pool Extended Weekend:** CP Pool will be open the weekend of September 9 & 10 from 11am-5pm both days. The final weekday of operation is Monday, September 4 (Labor Day).

Old Business

- **Mary Moss Park Update:** Mr. Stentz has reached back out to Leighton Newlin and Shirley Satterfield to re-engage them on the topic of historical markers and signage for the park. Mr. Newlin recently informed Mr. Stentz that he has been in contact with the Seward Johnson Foundation about the possibility of a statue being created for the park. *Discussion was held.*

New Business

No New Business

Communications

Included in Agenda Packet

- Mr. Stentz pointed out a communication from the Gazelle Group, located on Route 206 in Montgomery, requesting 10-12 fields for a summer youth lacrosse tournament in July, 2018. Mr. Stentz reminded the Commission that PRD does not have 10-12 multi-purpose fields and that the fields we do have need to be rested in the summer months so that they are in good shape for our partner youth sports groups in the fall. In addition, parking would be a major concern for such an event. *Discussion was held.*

Approval of Minutes

- *Ms. Butler made a motion to approve the June 2017 minutes, seconded by Dr. Nosker and approved. Ms. Germaine, Dr. Cahill and Dr. Frawley abstained.*
- *Ms. Butler made a motion to approve the July 2017 minutes, seconded by Ms. Germaine and approved. Mr. Young abstained.*

Approval of Bills

- *Mr. Young made a motion to approve the bills, seconded by Ms. Butler, and approved.*

Next Meeting Date

September 28, 2017 (later changed to October 5, 2017)

Adjournment