

PRINCETON BOARD OF PARKS AND RECREATION COMMISSIONERS

March 23, 2017

A meeting of the Princeton Board of Parks and Recreation Commissioners was held on March 23, 2017 in the Princeton Recreation Department (PRD) lower level Conference Room, 380 Witherspoon Street.

Present: Ms. Germaine, Dr. Cahill, Dr. Nosker, Ms. Rogers, Dr. Frawley
Also Present: Mr. Stentz, Mr. Moorhead
Absent: Mr. Young, Mr. Koontz, Ms. Butler, Mr. Burt, Mr. Marroli, Mr. Groeger, Ms. Griffin and Mr. Zapata

Public Comment

- No Public Comment

Director's Report

- **Facility Fees:** Mr. Moorhead reported that he continues to reach out to our partner youth sports groups for feedback on the proposed field usage fees. Several groups have responded in the last few weeks. One of the themes that is emerging is that the sentiment that clubs with professional coaches should pay a higher fee than those that are all volunteer. *Discussion was held.*
- **Registration Update:** Mr. Stentz reported that summer registration is ongoing and the early bird discount for CP Pool and Day Camp will end on 4/7/17.
- **Summer Day Camp Director:** Steve DiGregorio has been hired as the new Day Camp Director for the 2017 summer camp season. Mr. Stentz expressed enthusiasm for this hiring and thanked Mr. Groeger and Mr. Moorhead for their management of the hiring process. *Discussion was held.*
- **Bus Trips:** Due to the recent snow storm, the Philadelphia Flower Show trip which was scheduled originally for 3/14/17, was rescheduled to Thursday, 3/16/17. The Philadelphia mural tour will take place on 5/9/17.
- **Summer Secretary Position:** The summer secretary position has been filled with two individuals who will share the duties, Vikki Rueda and Katherine Caicedo, who are both bilingual. Mr. Stentz commented that this is one of the more crucial seasonal positions within the departmental operation. *Discussion was held.*
- **Summer Camp Transportation:** Mr. Moorhead and Mr. Groeger met with representatives from Princeton Public Schools (PPS) for the second time on 3/21/17 to discuss ways to improve drop off of campers to Day Camp after they attend summer school. PRD has requested a daily list of campers that are in school each day so the Day Camp Staff knows exactly which campers should be getting off of the busses. There will be a follow up meeting in April. *Discussion was held.*
- **Mary Moss Project Update:** Town Engineer Diana Stockton is building bid documents for the project, but there are items that must be included from the RBA Group that have not been completed yet. Once all items have been gathered the bid package will be publicly advertised. *Discussion was held.*

Old Business

No Old Business

New Business

- Rental Requests:
 - *Dr. Nosker made a motion to approve the rental requests, seconded by Ms. Germaine, and approved.*

- Pro-rating of registration fees as it relates to snow days in public school system:
 - *No action taken. Mr. Stentz suggested that the approach remain that schedule and fee adjustments will only be considered prior to registration beginning each season, but no pro-rating of fees will take place after registration has begun. Any changes in schedule post-registration due to snow days or other events may trigger an adjustment to the program schedule but not trigger pro-rating of fees. The Commission reserves the right to make exceptions for unusual circumstances.*
- Request for Resident Registration Rates:
 - *Dr. Cahill made a motion to table the discussion, seconded by Ms. Rogers.*

Communications

No Communications

Approval of Minutes

- *Dr. Cahill made a motion to approve the February 2017 Commission minutes, seconded by Dr. Nosker, and approved.*

Approval of Bills

- *Dr. Nosker made a motion to approve the bills, seconded by Ms. Germaine, and approved.*

Next Meeting Date

April 27, 2017

Adjournment