

Board of Parks and Recreation Commissioners

Meeting Minutes: November 20, 2014

Present: Dr. Nosker, Dr. Frawley, Ms. Germaine, Ms. Olivares-Weber, Mr. Young, Mr. Koontz, Ms. Rogers, Mr. Koontz, Ms. Butler, and Corner House Student Board Liaison Jasmine Horan

Also Present: Mr. Stentz, Mr. Moorhead, Mr. Marroli & Mr. Groeger

Absent: Ms. Asagra Stanley and Dr. Cahill

- Mr. Stentz introduced Corner House Student Board Liaison, Jasmine Horan.
- Mr. Stentz reported on the recent passing of Bill Scheide. The Board will send a card expressing condolences to Mrs. Scheide.

Activities Report

Mr. Groeger reported the following:

- PAWS Youth Wrestling program began on 11/4/14. Tiger Cubs Wrestling program began on 11/8/14. Registration is ongoing.
- Dillon Basketball program: Teams have been formed and will be announced next week. Practice begins on 12/1/14. Games begin on 12/13/14 at Dillon Gym.

Mr. Marroli reported the following:

- Special Needs Dance was held on 11/14/14. Location was changed to JW Middle School (from CP School) due to scheduling conflict at CP. 55 people attended the dance. Next dance scheduled for 12/12/14.
- Travel Basketball tryouts are complete. PRD will not field a team in the 7th or 8th grade boys group because there were not enough children interested.
- Mr. Marroli attended the NJ Recreation & Parks Association (NJRPA) Technology Committee meeting on 11/12/14 as part of his volunteer work with the association.
- Dillon Basketball held a 4th grade evaluation night on 11/10/14 and 31 of the 40 4th graders that are registered were in attendance.
- Dillon Basketball: Coaches meeting was held on 11/10/14 and approximately 20 Princeton University student-volunteers attended. To date, there are 62 Princeton University students committed to volunteer in the Dillon Basketball program. The program will have 30 teams this winter.

Mr. Moorhead reported the following:

- Men's Platform Tennis Leagues began on 11/4/14. Mr. Moorhead is overseeing the men's leagues and Ms. Caines is overseeing the women's leagues.
- The week of 11/24/14 is the final week for youth sport groups to use municipal fields.
- PRD Maintenance Staff has been performing aeration, installation of topsoil, and slit seeding at many of the municipal playing fields. The wear & tear that our fields take annually is significant and with virtually no 'down-time', we are always playing 'catch-up' to keep grass growing.
- PRD Maintenance Staff has completed the winterization of all park restrooms & park irrigation systems. This is time-consuming work for staff as all water lines have to be blown out with a compressor prior to shutting off the water. Coordination with NJ American Water is also crucial.

- Mr. Moorhead participated in the municipal Emergency Operations Center (EOC) drill that took place on 11/12/14. The Regional Catastrophic Planning Team developed this exercise.

Corner House Student Board Report

Ms. Horan reported the following:

- Corner House All-City Dodgeball Tournament will be held on 11/21/14 at Princeton HS.
- Corner House A Capella night will be held on 12/5/14 at Princeton Public Library.

Directors Report

Mr. Stentz reported the following:

- Recreation Board is now known as the Board of Parks & Recreation Commissioners.
- Mercer County At-Play Grant proposal was approved by the Mercer County Freeholders on 12/13/14. Mr. Stentz thanked Mr. Koontz and his fellow Freeholders for supporting the proposal. Mr. Stentz recently reported via email that Mr. Koontz had to recuse himself on this vote, but in fact Mr. Koontz was able to vote on this proposal.
- Mary Moss Park subcommittee meeting will be scheduled ASAP. The subcommittee includes Ms. Butler, Ms. Germaine, Ms. Rogers, Ms. Olivares Weber, and staff members.
- Women's Platform Tennis is ongoing. The group meets on Wednesday mornings.
- Bus trip to Radio City Christmas Show scheduled for 12/4/14. Trip is sold out.
- Garden plots at CP South and Smoyer Park have been winterized and new pathways have been built using wood chips. The users of the garden plots requested this improvement.
- The CP Pool Oak Tree was removed by DPW crew on 11/12/14. PRD Staff working on options for new shade structure to be installed at this location.
- Mr. Stentz met with Ms. Bairy Suri of Sustainable Princeton to discuss potential partnerships between the two organizations. The concept of 'Carry-In/Carry-Out' was discussed for municipal parks. Mr. Stentz suggested that PRD Staff would do some research on the idea and report back to the Commission at a future meeting.
- Dr. Nosker will be making an end-of-year presentation to Mayor & Council on 12/1/14 detailing 2014 accomplishments and 2015 objectives.
- Mr. Stentz will be attending a training program on 12/4/14 regarding Natural Land Stewardship.
- Mr. Stentz reported on a few recent maintenance tasks that the staff is working on:
 - Winterizing park restrooms, irrigations systems and water fountains
 - Late-season aeration, slit-seeding and adding top-soil on athletic fields
 - Leaf cleanup at municipal buildings & parks
 - Materials & equipment are in place for winter/snow

Communications

- Proposal from Mr. Lawren Smithline of the Princeton Athletic Club (Princeton AC) to host a series of running events at CP North/Mountain Lakes in Spring 2015. There is a free option and a pay-to-play option. Princeton AC is a 501c3 not-for-profit organization. Mr. Stentz suggested that to use municipal facilities, Princeton AC should provide insurance naming the municipality as additionally insured and pay the \$40-per-use facility fee. This is consistent with what we have done with other groups. Regarding

the free option proposed by Mr. Smithline, no fee would be required. Princeton AC will not have exclusive use of the facility/park/path.

- Pam Machold of Friends of Marquand Park: Thanking PRD Staff for assistance in cleanup work at Marquand Park.
- Camp Kesem: Request to help promote their camp locally. This camp is for kids whose parents have cancer. PRD Staff will reach out for more about this camp and report back to the Recreation Commission.
- Emails from Princeton residents thanking PRD for assistance at garden plots and for assistance in providing a wheelchair on a recent PRD bus trip.

Approval of Minutes

Mr. Stentz addressed a correction from October 2014 minutes regarding Ms. Germaine's motion to approve minutes. Mr. Young made a motion to approve the October 2014 meeting minutes, seconded by Ms. Germaine and approved. Mr. Koontz, Ms. Olivares-Weber & Ms. Rogers abstained.

Concussion Awareness Training Policy for Volunteer Coaches

Discussion was held.

Mr. Koontz made a motion to approve the proposed Concussion Awareness Training Policy, with changes reflecting Commission option to extend mandated training to additional groups in the future, seconded by Dr. Frawley and unanimously approved.

CP Pool Concessionaire for 2015 season

Discussion was held.

Mr. Koontz made a motion to approve R & K's Poolside Grill as the CP Pool concessionaire for the 2015 season, seconded by Ms. Rogers and unanimously approved.

Approval of Bills

Mr. Koontz made a motion to approve the Bills, seconded by Ms. Rogers and unanimously approved.

Date of Next Meeting

Mr. Stentz reminded the Board that the next scheduled meeting is 12/18/14, which is the 3rd Thursday of December due to the Holiday schedule.

Closed Session: Personnel

Dr. Nosker read the Closed Session Notice and then the recording device was turned off.