



Princeton Department of Emergency & Safety Services
Bureau of Fire Safety
One Monument Drive
Princeton, NJ 08540
Phone: 609-497-7646
Fax: 609-945-6080
www.princetonnj.gov

**Obtaining a Certificate of Smoke Detector, Carbon-Monoxide Alarm,
and Kitchen Fire Extinguisher Compliance**

A Certificate of Smoke Detector, Carbon Monoxide Alarm, and Kitchen Fire Extinguisher Compliance is required in all one-and two-family dwellings whenever there is a **change in occupancy**, usually when a property is sold or there is a change in tenant in a residential rental unit. Once this certificate has been issued, it remains valid for six (6) months or until another change in occupancy occurs, whichever comes first.

For a Certificate of Smoke Detector, Carbon Monoxide Alarm, and Kitchen Fire Extinguisher Compliance to be issued, there must be an inspection by the Princeton Department of Emergency & Safety Services. In addition, for homes with fire-alarm systems, (regardless of whether or not the system is currently being monitored), a report in accordance with NFPA 72 must be obtained from a NJ-certified alarm company.

Before making application for an inspection and certificate, please read the "Guidelines for Locating and Installing Smoke Detectors, Carbon Monoxide Alarms & Kitchen Fire Extinguishers" on the following pages carefully. The applicant must be familiar with the property and the type of fire protection present when making an application and appointment for the inspection. Feel free to call the Bureau of Fire Safety with any questions you may have. This will help you prepare for a successful inspection and reduce the need for re-inspections and additional fees.

The application for certificate can be made by the property owner, real estate agent, or other authorized agent. You can obtain an application by visiting the Bureau of Fire Safety at One Monument Drive or calling the office (609-497-7646) to have one mailed, emailed or faxed to you. The application form is also available online (following this information), and can be printed for submission. The application must include the owner's information, as well as the applicant/inspection contact's information.

Please note: **No application is complete until payment has been received and your inspection appointment has been made.** A responsible person over the age of eighteen (18) must be present to meet the inspector and provide access to the property.

<u>Inspection Fees:</u>	Initial Inspection	\$25 <u>per unit</u>
	(Any Re-inspection	\$50 <u>per unit</u>)

plus Certificate Fee:

when application is completed more than 10 business days before closing/occupancy date	\$45 <u>per unit</u>
when application is made between 4 and 10 business days before closing/occupancy date	\$90 <u>per unit</u>
when application is made less than 4 business days before closing/occupancy date	\$161 <u>per unit</u>

THE TOTAL AMOUNT DUE WILL EQUAL \$25.00 PLUS THE APPROPRIATE CERTIFICATE FEE.

Inspection and certificate fees are payable with cash, a check, or a credit card (excluding American Express).

Certificates for properties that pass the initial inspection for compliance will be delivered via email to the requestor by the inspector at the time of the inspection.



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Guidelines for Locating and Installing Smoke Detectors, Carbon Monoxide Alarms & Kitchen Fire Extinguishers

Please Note

This information is intended to provide general guidance and does not address every situation that may be encountered.

Smoke Detectors & Carbon Monoxide Alarms (minimum requirements)

For Homes Built Before 1977:

- Battery-powered smoke detectors.
- One smoke detector on each level (including the basement but excluding the attic).
- One smoke detector within ten (10) feet of each bedroom.
- One carbon-monoxide alarm within ten (10) feet of each bedroom.

For Homes Built from 1977 to 1989:

- Electric smoke detectors with battery back-up.
(Note: In homes built 1984-1989 the smoke detectors must be interconnected.)
- One smoke detector on each level (including the basement but excluding the attic).
- One smoke detector within ten (10) feet of each bedroom.
- One carbon-monoxide alarm within ten (10) feet of each bedroom.

For Homes Built 1990 to Present:

- Electric smoke detectors with battery back-up, **ALL** must be interconnected.
- One smoke detector on each level (including the basement but excluding the attic).
- One smoke detector within ten (10) feet of each bedroom, **PLUS**
- One smoke detector within each bedroom.
- One carbon-monoxide alarm within ten (10) feet of each bedroom.

Homes that have had an Addition or Renovation:

- Please call our office and speak to a fire inspector regarding specific requirements.

In General:

- Fire alarm systems (regardless of whether or not they are currently monitored) shall be tested by a New Jersey state-certified fire protection equipment contractor who provides a report in accordance with the requirements of NFPA 72. (Additional information about acceptable alarm reports can be obtained by calling the Bureau of Fire Safety.)
- Smoke detectors more than ten (10) years old shall be replaced as per NFPA 72.
- All devices must be UL-approved, and mounted in accordance with the manufacturer's specifications. Do not mount smoke detectors within 4 inches of where the ceiling meets the wall or in the peak of an A-frame.
- Do not install smoke detectors in garages or unfinished, non-walkup attics. Avoid installing smoke detectors within ten (10) feet of a bathroom or kitchen unless needed to provide required coverage, or near a furnace or forced air duct.

**PLEASE SEE REVERSE FOR INSTRUCTIONS
REGARDING KITCHEN FIRE EXTINGUISHER**



Instructions for the Kitchen Fire Extinguisher

- At least one portable fire extinguisher shall be installed in all one- and two-family dwellings.
- The extinguisher shall be a dry-chemical type which is listed, labeled, charged and operable.
- The extinguisher size shall be rated for residential use, no smaller than **2A:10B:C**, and weigh no more than 10 pounds.
- **The extinguisher must be mounted** within ten (10) feet of the kitchen.
- **The extinguisher must be visible** and in a readily accessible location, free from being blocked by doors, furniture, storage, or other items.
- The extinguisher must be near a room exit or travel path that provides an escape route to the exterior of the building.
- The hangers or brackets provided by the manufacturer must be used to mount the extinguisher.
- The top of the extinguisher must not be more than five (5) feet above the floor.
- The extinguisher must be installed with the operating instructions clearly visible.
- The extinguisher must be accompanied by an owner's manual or written information regarding the operation, inspection, and maintenance of the extinguisher.



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Application for Certificate of Smoke Detector, Carbon Monoxide Alarm, & Kitchen Fire Extinguisher Compliance

Street Address of Property:			Closing or Occupancy Date:
Block#:	Lot#:	No. of Residential Units (1 or 2):	Year Built:
Fire alarm system present? YES or NO (if yes, report from alarm company will be required) Has there been an addition? YES or NO Has there been a major renovation? YES or NO			
Type of Smoke Detectors (in homes without fire alarm systems): Battery-Operated Only? OR 120-Volt Hardwired Interconnected? Note: All smoke detectors must be less than ten (10) years old!			

Owner Name:	Applicant Name:
Address:	(Company):
	Email : (where certificate is to be sent)
Telephone #	Telephone #
Name of Inspection Contact:	Cell Phone # of Inspection Contact:
With signature, I hereby acknowledge that I have read and understand the "Guidelines for Locating and Installing Smoke Detectors, Carbon Monoxide Alarms & Kitchen Fire Extinguishers". Print Name of Applicant: _____ Signature of Applicant: _____	

<i>For Office Use Only</i>		Application Date:
Inspection Date:	Re-inspection Date:	Re-inspection Date:
Inspection Time:	Inspection Time:	Inspection Time:
Assigned to:	Assigned to:	Assigned to:
Occupancy #	Property #	Initial Inspection Fee:
Re-inspection Fee:	Re-inspection Fee :	Certificate Fee :
Inspection #	Certificate #	TOTAL FEE:
Approved:	Date:	Invoice #