



Princeton Department of  
Emergency & Safety Services  
Bureau of Fire Safety  
One Monument Drive  
Princeton, NJ 08540  
Tel: 609-497-7646; Fax: 609-945-6080  
[www.princetonnj.gov](http://www.princetonnj.gov)

## APPLICATION FOR A TYPE I FIRE SAFETY PERMIT

### Canopy

A structure, enclosure, or shelter, greater than 900 square feet in area or more than 30 lineal feet in any direction, constructed of fabric, and having walls on less than 25 % of the lineal perimeter.

#### NOTE:

A separate permit must be obtained for each tent if the canopy is separated by more than 5 feet from another canopy.

| EVENT LOCATION INFORMATION                                           |        |       |
|----------------------------------------------------------------------|--------|-------|
| NAME:                                                                |        |       |
| ADDRESS:                                                             |        |       |
| APPLICANT INFORMATION                                                |        |       |
| NAME:                                                                | PHONE: | CELL: |
| ADDRESS:                                                             |        | FAX:  |
| PROPERTY OWNER INFORMATION (If different from applicant information) |        |       |
| NAME:                                                                | PHONE: | CELL: |
| ADDRESS:                                                             |        |       |
| CANOPY CONTRACTOR INFORMATION                                        |        |       |
| NAME:                                                                | PHONE: | CELL: |
| ADDRESS:                                                             |        |       |

### CANOPY INFORMATION:

Date & Time canopy will be installed: \_\_\_\_\_ Number of canopies being installed: \_\_\_\_\_

Date canopy will be used on/between: \_\_\_\_\_ Time canopy will be used on/between: \_\_\_\_\_

The canopy will be used for the following purpose: \_\_\_\_\_

Canopy dimensions: Length: \_\_\_\_\_ X Width: \_\_\_\_\_ = Total Square Footage: \_\_\_\_\_

*Note: Canopies greater than 140 feet in any direction, or greater than 16,800 square feet in area, or in use for more than 180 days, or which have a permanent anchoring system, or which are used between November 1 and the following April 1, or contain platforms greater than 11 feet in height, shall require a permit issued pursuant to the NJ Uniform Construction Code*

\*\*\*\*\*SEE REVERSE SIDE\*\*\*\*\*

Revised 7/13/16

**The following will be used/installed in the Canopy:**

|                                    |                                          |
|------------------------------------|------------------------------------------|
| _____ Electric Lighting*           | _____ Electrical Power (for band or DJ)* |
| _____ Tables & Chairs (for dining) | _____ Platforms, including dance floors  |
| _____ Heating Equipment**          | _____ Other (describe)_____              |
| _____ None of the above            |                                          |

\* An electrical permit is required to be obtained from the **Princeton Building Department** pursuant to the NJ Uniform Construction Code.

\*\* A separate permit is required to be obtained from the **Bureau of Fire Safety**.

**This application must be accompanied by the following:**

- ☐ A site plan showing the location of the canopy in relation to other nearby structures;
- ☐ A plan showing the location and dimensions of tables, any platforms or dance floors, cooking appliances (if any).
- ☐ A "Certificate of Flame Propagation Performance Treatment" provided by the canopy supplier;
- ☐ A letter granting permission to obtain a permit for a Canopy from the property owner, if the applicant is not the owner of the property.
- ☐ Payment of Type I Permit Fee (\$100), made payable to "Princeton".

**PLEASE NOTE THAT COOKING UNDER AN OCCUPIED CANOPY IS STRICTLY PROHIBITED AS PER N.J.A.C. 5:70-3, 2404.15.5.**

**PLEASE NOTE THAT SMOKING IS PROHIBITED IN/UNDER ANY CANOPY AS PER N.J.A.C. 5:70-3, 2404.6.**

*I hereby acknowledge that I have read this application, that the information I have given is correct, that I am the owner or am duly authorized to act in the owner's behalf, and as such hereby agree to the requirements and/or any conditions imposed by the Fire Official.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Fire Official