

**Approved Minutes
Open Session
Of the Mayor and Council of the Borough of Princeton
June 9, 2010**

**Regular Meeting
Closed Session 6:30 P.M.
Open Session 7:30 P.M.**

Present: Council President Andrew Koontz, Councilwoman Jenny Crumiller, Councilman David Goldfarb, Councilman Roger Martindell, Councilwoman Barbara Trelstad, Councilman Kevin Wilkes, Mayor Mildred Trotman

Absent: None

Staff Present: Borough Administrator Robert W. Bruschi, Borough Clerk Andrea Lea Quinty

Mayor Trotman called the meeting to order at 6:30 P.M. and read the open public meetings statement as follows:

“This meeting is called to order pursuant to the provisions of the Open Public Meetings Law. This meeting of June 9, 2010, was included in a list of meetings sent to and advertised in the Princeton Packet and Trenton Times, posted on the bulletin board in the Borough of Princeton municipal building and has remained continuously posted as the required notices under the statute. In addition a copy of this notice is and has been available to the public and is on file in the Office of the Borough Clerk. Proper notice having been given, the Borough Clerk is directed to include this statement in the minutes of this meeting.”

Mayor Trotman read **Agenda Item C, Resolution 2010-R181**, as follows:

**RESOLUTION 2010-R181
OF THE MAYOR AND COUNCIL OF THE BOROUGH OF PRINCETON
INTO CLOSED SESSION ON JUNE 9, 2010**

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public forum from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances may presently exist; and

WHEREAS, the Governing Body wishes to discuss the following issues:

1. Litigation
2. Personnel — committee appointments
3. Personnel — labor agreements

WHEREAS, minutes will be kept and once the matter involving confidentiality of the above no longer requires that confidentiality, then minutes can be made public; and

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

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Councilwoman Trelstad moved to approve; Council President Koontz seconded. Council members Koontz, Crumiller, Goldfarb, Martindell, Trelstad, and Wilkes voted in the affirmative. Hearing no nay votes, Mayor Trotman proclaimed the resolution approved.

Borough Council recessed into closed session.

At 7:30 P.M. Council reconvened into open session.

Mayor Trotman asked all present to rise for **Agenda Item D, Salute to the Flag.**

Mayor Trotman read **Agenda Item E, Approval of Minutes.**

Presented for approval were the minutes of the open session of May 4, 2010.

Councilwoman Trelstad moved to approve the minutes of the open session of May 4, 2010, Councilman Wilkes seconded, and Council approved unanimously.

Mayor Trotman read **Agenda Item F, Public Presentation**, and asked if anyone present wished to address Council with an issue not on the agenda.

Anne Neumann, Princeton Borough, asked Council to add an item to a future agenda that covers Borough development. She offered some recent trends that should be debated.

Councilman Martindell updated Council on the Harrison Street Park (HSP) punch list. He stressed the important “bridge” between Borough and HSP neighbors.

Mayor Trotman announced Volunteer Appreciation Day on Sunday, June 13, 3:00 to 5:00 P.M., at Albert Hinds Plaza.

Seeing no one further, Mayor Trotman closed the public portion.

Mayor Trotman read **Agenda Item G, Council Committee Report.**

Councilman Goldfarb informed Council that Borough sold its bond issue of \$8 million with an average life of 11 years at a true interest rate of 3.13%. The bonds were rated AA+ (second highest).

Mayor Trotman read **Agenda Item H, New Business (1) — Resolution 2010-R182** as follows:

RESOLUTION 2010-R182
OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF PRINCETON
APPROVING RECOMMENDED REVISIONS TO THE BOROUGH OF PRINCETON
PERSONNEL POLICIES AND PRACTICES MANUAL

WHEREAS, on December 19, 2000 the Borough Council approved the Personnel Policies and Practices Manual; and

WHEREAS, on June 4, 2003 the Borough Council approved changes to the Personnel Policies and Practices Manual; and

WHEREAS, on September 9, 2003 the Borough Council approved changes to the Personnel Policies and Practices Manual; and

WHEREAS, on March 28, 2006 the Borough Council approved changes to the Personnel Policies and Practices Manual; and

WHEREAS, on April 22, 2008 the Borough Council approved changes to the Personnel Policies and Practices Manual; and

WHEREAS, the Borough Administration has recommended a revision to the Personnel Policies and Practices Manual; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Princeton that said Personnel Policies and Practices Manual now be adopted with a revision as recommended.

Council President Koontz moved to approve Resolution 2010-R182; Councilwoman Trelstad seconded.

Councilwoman Crumiller said she would like to read the manual itself. Borough Administrator Robert Bruschi stated that Borough Attorney Maeve Cannon is finalizing the manual for approval by Municipal Excess Liability Joint Insurance Fund (MEL JIF); more revisions are coming with conclusion of union negotiations. Councilwoman Crumiller suggested attaching a copy of a manual *as is* to any resolution about language changes with pertinent pages flagged for Council review. Councilman Martindell questioned the oversight role of the Personnel Committee. Mr. Bruschi noted that MEL provides language to be incorporated into the manual.

Council discussed stages of manual revision and Councilman Koontz committed Personnel Committee review for completion by Labor Day 2010. Mayor Trotman requested action on the portion presented here. Borough Council approved five to one, with Councilwoman Crumiller opposed.

Mayor Trotman read **Agenda Item H, New Business (2) — Resolution 2010-R183** as follows:

**RESOLUTION 2010-R183
OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF PRINCETON
APPROVING THE PLACEMENT OF A BANNER AS REQUESTED BY
PRINCETON CHURCH OF CHRIST SCIENTIST**

WHEREAS, Princeton Church of Christ Scientist a non profit community organization wishes to increase public awareness of fellowship in prayer titled *Beyond The Sixth Sense* to be held during the week of June 22, 2010; and

WHEREAS, Princeton Church of Christ Scientist has requested permission to install a banner over Washington Road to announce this event and has received the approval of the Office of Community and State Affairs at Princeton University and pending all conditions and insurance requirements set forth are met for the period beginning Tuesday June 22 through Monday, June 28 2010; and

WHEREAS, this banner will be promptly removed after its use as required by Borough ordinances; and

WHEREAS, in accordance with Borough Ordinance 3-17 any banner that is removed by the Borough will be held by the Borough for thirty (30) days and then disposed of; and

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WHEREAS, in accordance with Borough Ordinance 3-17 any applicant failing to remove a banner will not be permitted to display any banner for the succeeding two years; and

NOW THEREFORE BE IT RESOLVED that the Mayor and Council hereby approve placement of said banner on Washington Road in accordance with Borough Ordinances 3-14-3-17.

Councilwoman Trelstad moved to approve Resolution 2010-R183; Council President Koontz seconded. Borough Council approved unanimously.

Mayor Trotman read **Agenda Item I, Bill List for June 9, 2010 — Resolution 2010-R184** as follows:

**RESOLUTION 2010-R184
OF THE MAYOR AND COUNCIL OF THE BOROUGH OF PRINCETON
APPROVING THE FEBRUARY 2010 BILL LIST**

WHEREAS, Finance Officer Sandra L. Webb has forwarded the bills received for payment by the Borough of Princeton for review and approval by the Mayor and Council; and

WHEREAS, the Borough Clerk has certified that the vouchers listed on the attached register are as follows:

CURRENT ACCOUNT (10-01)	30,590.71
RESERVE ACCOUNT (9-01)	
PARKING UTILITY OPERATING FUND (10-05)	6,407.70
PARKING UTILITY OPERATING FUND (9-05)	
AFFORDABLE HOUSING OPERATING ACCT (10-24)	
IMPROVEMENT ASSESSMENT (10-11)	
AFFORDABLE HOUSING OPERATING ACCT (9-24)	
CAPITAL ACCOUNT (C-04)	7,850.60
PARKING UTILITY CAPITAL FUND (P-06)	2,511.75
ESCROW (E-30)	1,275.00
TRUST FUND (T-13)	
GENERAL INSURANCE	
FLEXIBLE SPENDING FUND (10-22)	
MANUAL	93,787.74
ASSESSMENT TRUST FUND (10-11)	
GRANT (G-02)	

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Princeton approve the bill list June 9, 2010 as presented.

Councilwoman Trelstad moved to approve Resolution 2010-R184 and Councilman Goldfarb seconded. Council approved unanimously.

Council President Koontz moved to adjourn; Councilman Wilkes seconded. There being no further business, Mayor Trotman adjourned the open session meeting at 7:47 P.M.

Respectfully submitted,

**Andrea Lea Quinty
Borough Clerk**