



PRINCETON
MAYOR AND COUNCIL OF PRINCETON
MINUTES • OCTOBER 24, 2017

Special Meeting

Community Room

8:00a.m.

400 Witherspoon Street, Princeton, NJ 08540

I. STATEMENT CONCERNING NOTICE OF MEETING

The following is an accurate statement concerning the providing of notice of this meeting and said statement shall be entered in the minutes of this meeting. Notice of this meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public in the form of a written notice. On September 22, 2017 at 3:00 p.m. said notice was posted on the official bulletin board in the Municipal Building, transmitted to the Princeton Packet, the Trenton Times, the Town Topics and filed with the Municipal Clerk.

II. ROLL CALL

The Municipal Clerk called the roll.

PRESENT: Councilwoman Butler, Councilwoman Howard, Council President
Crumiller, Councilman Liverman, Councilman Quinn, Councilman
Miller and Mayor Lempert

ABSENT: None

ALSO PRESENT: Marc Dashield, Administrator and Jeff Grosser, Assistant Administrator

The following Staff and Board, Commission and Committee members were present:

Elizabeth Kim, Historic Preservation Officer; Jack West, Municipal Land Use Engineer; Lee Solow, Planning Director; Lorraine Konopka, Arborist; Derek Bridger, Zoning Officer; Wanda Gunning, Chair, Planning Board; Fay Reiter, Chair, Public Transit Committee; Julie Capozzoli, Chair, Historic Preservation Commission; William Wolfe, Chair, Site Plan Review Advisory Board; Sharon Ainsworth, Chair, Shade Tree Commission; Nat Bottigheimer, Bike Committee; Pam Hersh, Complete Streets; Sophie Glover, Chair, Environmental Commission; Molly Jones, Christine Symington; Sustainable Princeton; Scott Sillars, Chair, Citizens Finance Advisory Committee; David Cohen, Council Candidate and Planning Board Member and Leticia Fraga, Council Candidate and Civil Rights Commission Member and Kristen Appelget, Princeton University .

Mayor Lempert opened the meeting by saying that this is a special meeting of the Boards, Commissions and Committees for 2018 Goal Setting and Planning and that the group today is focused on Planning and Transportation.

Mayor Lempert reviewed existing initiatives expected to extend into 2018 which include:
Website Redesign
Affordable Housing Plan
Climate Action

The following items were highlighted during the meeting:

1. Site Plan Review Advisory Board

Projects continuing into 2018

- Continue to provide reviews for site plan applications

Future Challenges or Issues

- How do we better use the expertise of the members of SPRAB

2. Shade Tree Commission

Projects continuing into 2018

- Continue to manage the treatment and removal of infected trees affected by the Emerald Ash Borer

Future Challenges or Issues

- Raised concerns about the treatment/removal of Ash trees in parks and on school sites
- Raised concerns about the loss of the tree canopy
- Raised concerns about the ability to maintain an accurate Shade Tree inventory database – request additional personnel to conduct data entry

3. Public Transit Advisory Committee

Projects continuing into 2018

- Implement FreeB service improvements – Schedule Change
- “Go Princeton” Campaign

Future Challenges or Issues

- Investigate alternative ways to fund the FreeB Service
- Investigate how to integrate all transportation services

4. Historic Preservation Commission

Projects continuing into 2018

- None identified

Future Challenges or Issues

- Develop design standards for Kings Highway (Route 27)
- Evaluate the establishment of new historic districts
- Conduct an architectural survey of structures in existing historic districts
- Create website similar to the Witherspoon-Jackson Neighborhood website for all of the historic districts

- Prepare a brochure for the Witherspoon-Jackson Neighborhood Historic District outlining what residents need to know about living in a historic district

5. Planning Board

Projects continuing into 2018

- Approve Fair Share Housing Plan (affordable housing)
- Complete the re-examination report for the Master Plan
- Complete the circulation element of the Master Plan including a bike plan
- Review ordinances to implement the findings of the Neighborhood Character Study

Future Challenges or Issues

- Review elements of the Master Plan which are old and need revision or updating, in particular the conservation plan
- Evaluate if we would like to add an economic development plan or a sustainability element
- Zoning ordinance harmonization
- Review the Princeton University Campus Plan
- Development of design standards for the historic districts
- Review the Lower Alexander Road area for possible zoning changes
- Review EV Charging station ordinance

6. Environmental Commission

Projects continuing into 2018

- Storm water management plan – redevelopment component

Future Challenges or Issues

- Work on the climate action plan
- Focus on green building initiatives that would be more impactful on the development process
- Encourage a sustainability element for the Master Plan
- Promote more educational programs on invasive species

7. Zoning Board of Adjustment

Projects continuing into 2018

- None identified

Future Challenges or Issues

- Harmonization of the zoning ordinance

8. Citizen Finance Advisory CommitteeProjects continuing into 2018

- Continue to monitor finance policies
- Continue to put together the Trend Monitoring Project to review the long-term financial health of the municipality
- Continue to develop a financial benchmarking report
- Continue to monitor the capital spending for the municipality

Future Challenges or Issues

- None identified

9. Complete Streets CommitteeProjects continuing into 2018

- Complete policy on the use of traffic calming measures

Future Challenges and Issues

- Better communication policy for transportation services
- Pedestrian and bike safety education programs

10. Bike Advisory CommitteeProjects continuing into 2018

- The circulation element of the Master Plan – Bike Plan

Future Challenges and Issues

- Educational programs for drivers concerning pedestrians
- Pedestrian and bike safety education programs
- More involvement in major events to provide education and awareness
- Look to partner with Princeton University on projects
- Create a pop up bike lane

11. Sustainable PrincetonFuture Challenges and Issues

- Development of Municipal Climate action plan working with partners throughout the municipality

General Group Discussion

- Mayor identified major themes heard:
 - Communications
 - Welcome Packet – New Residents Guide
 - Website – New Residents Guide
 - Use of Multi-media Communications

There being no further business, the meeting adjourned at 9:40 a.m.

Kathleen Brzezynski, Municipal Clerk