



PRINCETON
MAYOR AND COUNCIL OF PRINCETON
MINUTES • FEBRUARY 22, 2017

Extra Meeting

Community Room

8:00 AM

400 Witherspoon Street, Princeton, NJ 08540

I. STATEMENT CONCERNING NOTICE OF MEETING

The following is an accurate statement concerning the providing of notice of this meeting and said statement shall be entered in the minutes of this meeting. Notice of this meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public in the form of a written notice. On February 16, 2017 at 4:30 p.m., said notice was posted on the official bulletin board in the Municipal Building, transmitted to the Princeton Packet, the Trenton Times, the Town Topics and filed with the Municipal Clerk.

II. ROLL CALL

The Deputy Clerk then called the roll.

PRESENT: Councilwoman Howard, Council President Crumiller, Councilman Miller, Councilman Liverman, Councilwoman Butler, Councilman Quinn, and Mayor Lempert

ABSENT: None

Also Present: Marc Dashield, Administrator, Jeff Grosser, Assistant Administrator, Sandra Webb, Chief Financial Officer and Deanna Stockton, Engineer

III. PLEDGE OF ALLEGIANCE

The audience participated in the pledge of allegiance.

IV. COMMENTS FROM THE PUBLIC

No public comment

V. WORK SESSION

1. 2017 Budget Workshop

Sandra Webb, Chief Financial Officer, reviewed with Council the status of the 2017 Budget Preparation. Ms. Webb reviewed the summary budget of the salary/wage and other expenses. She reviewed the changes made to the budget which includes the initial budget reduction by the Administrator, the adjustments made after the receipt of better financial information and any other changes. Ms. Webb reviewed the expenditure additions based on Council's priorities of the neighborhood character study consultant and the historic preservation masonry experts and with further discussion it was decided to remove the masonry expert from the 2017

budget. She also reviewed the estimated impact of the 2017 budget on the average taxpayer.

Marc Dashield, Princeton Administrator, reviewed with Council the Finance Committee recommendations after meeting with the departments of the Public Works, Police, Engineering and Recreation. Mr. Dashield stated that the Finance Committee's general conclusions is that the budget outlook improved, and that there were no quick fixes for the 2017 budget without reducing services. However, taking a long term view, areas that were identified where improvements could be made were to review the compost program which the contract expires at the end of 2017, to increase the parking revenue to be completed after the completion of the parking study, Recreation needs to review fee structure for the use of the athletic field, create a maintenance fee for the use of the municipal building by outside organizations and review Crosstown.

(Budget Report appended to this set of minutes)

VI. ADJOURNMENT

The meeting was adjourn at 10:00 a.m.

Budget Changes 01-25-17

Revenue Changes	From	To	Diff.
Licenses: Other	80,000	84,000	4,000
Fees & Permits	336,000	390,000	54,000
Municipal Court	1,100,000	1,147,000	47,000
Interest & Costs on Taxes	364,300	400,000	35,700
Interest on Investments	185,187	185,000	-187
Sewer Rentals	6,690,000	6,640,000	-50,000
Fire & Housing Inspections	242,000	238,000	-4,000
Theological Seminary	200,000	234,501	34,501
Hotel / Motel Tax	308,000	328,000	20,000
Reserve for Institute Woods	123,396	85,532	-37,865
Delinquent Taxes	1,000,000	1,150,000	150,000
			<u>253,149</u>

Municipal Taxes	35,217,858	34,160,466	<u>-1,057,392</u>
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Appropriation Changes	From	To	Diff.
Human Resources - OE	279,725	259,725	-20,000
Municipal Clerk - S&W	385,942	327,185	-58,757
Information Technology - OE	538,500	522,042	-16,458
Historic Preservation - OE	71,035	31,035	-40,000
Emergency Management - OE	31,500	16,500	-15,000
Fire - OE	340,000	286,850	-53,150
Fire Facilities - OE	131,000	126,500	-4,500
Fire Inspection - OE	30,700	15,340	-15,360
Corner House - OE	155,488	142,488	-13,000
Sick Leave Payment	160,000	100,000	-60,000
Capital Improvement Fund	500,000	350,000	-150,000
NJ EIT	1,250,000	1,050,000	-200,000
			<u>-646,225</u>

Reserve for Uncollected Taxes	2,940,643	2,914,906	<u>-25,736</u>
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Budget Changes 02-22-17

Revenue Changes

Delinquent Taxes	1,150,000	1,144,000	-6,000
Summer Youth Program Grant	0	20,000	20,000
Corner House Grants	525,437	485,783	-39,654
Corner House Foundation	200,000	230,000	30,000
			<u>4,346</u>

Appropriation Changes

	From	To	Diff.
Public Defender - OE	57,500	37,500	-20,000
Emergency Management - S&W	159,400	139,400	-20,000
Legal Services & Costs - OE	450,000	460,000	10,000
Library - OE	4,247,250	4,212,250	-35,000
Summer Youth Program Grant	0	20,000	20,000
Corner House - S&W	244,811	207,089	-37,722
Planning Board - OE	78,200	198,200	120,000
Historic Preservation - OE	31,035	61,035	30,000
			<u>67,278</u>