



PRINCETON
MAYOR AND COUNCIL OF PRINCETON
MINUTES • JANUARY 4, 2017

Regular Meeting

Main Council Room

5:00 PM

400 Witherspoon Street, Princeton, NJ 08540

I. MEETING CALLED TO ORDER

II. NOTICE OF MEETING

The following is an accurate statement concerning the providing of notice of this meeting and said statement shall be entered in the minutes of this meeting. Notice of this meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public in the form of a written notice. On December 13, 2016 at 10:25 a.m. said notice was posted on the official bulletin board in the Municipal Building, transmitted to the Princeton Packet, the Trenton Times, the Town Topics and filed with the Municipal Clerk.

III. ROLL CALL OF CURRENT COUNCIL MEMBERS

Present: Ms. Howard, Ms. Crumiller, Mr. Miller, Mr. Liverman, Ms. Butler, Mr. Simon and Mayor Lempert

Absent: None.

IV. PLEDGE OF ALLEGIANCE

The audience participated in the pledge of allegiance.

V. OATH OF OFFICE ADMINISTERED TO ELECTED MAYOR

1. The Oath of Office was administered to Mayor Liz Lempert by Assemblyman Andrew Zwicker.

VI. OATH OF OFFICE ADMINISTERED TO ELECTED COUNCIL MEMBERS

1. The Oath of Office was administered to Jenny Crumiller by Susan Crumiller, Esq.
2. The Oath of Office was administered to Timothy Quinn by Molly Chrein, Esq.

VII. ROLL CALL 2017 COUNCIL

The Clerk then called the roll.

Present: Ms. Howard, Mr. Liverman, Mr. Miller, Ms. Crumiller, Ms. Butler, Mr. Quinn, and Mayor Lempert.

Absent: None.

VIII. ELECTION OF COUNCIL PRESIDENT

A motion to elect Jenny Crumiller as Council Present was made by Mr. Liverman, seconded by Ms. Butler and carried unanimously.

1. The Oath of Office was administered to Council President Crumiller by Susan Crumiller, Esq.

IX. CONSENT AGENDA

Resolution 2017-18 was removed from the agenda.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lance Liverman, Councilman
SECONDER:	Jenny Crumiller, Council President
AYES:	Howard, Crumiller, Miller, Liverman, Butler, Quinn

1. 17-1 Resolution Authorizing 2017 Council Departmental Assignments
2. 17-2 Resolution Appointments to Boards, Commissions and Committees
3. 17-3 Resolution Authorizing 2017 Staff Appointments
4. 17-5 Professional Services Agreement, Harry Haushalter, Esq., serving as Special Tax Counsel in an amount not to exceed \$60,000.00
5. 17-6 Professional Services Agreement, Reed Gusciora, Esq., Municipal Prosecutor for an amount not to exceed \$70,000.00
6. 17-7 Professional Services Agreement, Miller, Porter & Muller, PC, in representing the Princeton Planning Board for an amount not to exceed \$34,000.00.
7. 17-8 Professional Services Agreement, Dhvani B. Shah, M.D. for consulting services to Corner House in an amount not to exceed \$28,000.00
8. 17-9 Professional Services Agreement, City Connections, LLC for purposes of Web page development, not to exceed \$15,810.00
9. 17-10 Professional Services Agreement, Hodulik & Morrison, PA for purposes of preparing an annual audit and related financial services on behalf of Princeton in an amount not to exceed \$51,000.00
10. 17-11 Professional Services Agreement, Princeton Community Housing to act as Affordable Housing Administrative Agent in an amount not to exceed \$34,576.00
11. 17-12 Professional Services Agreement, Coded Systems, LLC for Codification Services not to exceed \$21,500.00
12. 17-13 Resolution Designating Official Newspapers
13. 17-14 Resolution Authorizing Adequate Notice of Meeting
14. 17-15 Resolution Appointing an Insurance Fund Commissioner and an Alternate Insurance Fund Commissioner
15. 17-16 Resolution Authorizing the Execution of Checks
16. 17-17 Resolution Authorizing the Chief Financial Officer to Execute Promissory Notes
17. 17-18 Resolution Adopting 2017 Schedule of Meetings – Removed from agenda
18. 17-19 Resolution Requiring Elected Officials Annual Education or Training
19. 17-20 Resolution Approving the Current Fund Temporary Budget for 2017

- 20. 17-21 Resolution Approving the Affordable Housing Utility Operating Temporary Budget for 2017
- 21. 17-22 Resolution Approving the Parking Utility Operating Temporary Budget for 2017
- 22. 17-23 Resolution Authorizing the Annual Cash Management Plan
- 23. 17-24 Resolution Authorizing the Designation of the Public Agency Compliance Officer (PACO)
- 24. 17-25 Resolution Authorizing Cancellation of Tax Balances Under \$10.00
- 25. 17-26 Resolution for Delinquent Interest and Year End Penalty
- 26. 17-27 Resolution Authorizing Annual Tax Sale
- 27. 17-28 Resolution Special Events Permit for Princeton Battlefield Society for Saturday, January 7 and Sunday, January 8, 2017.

X. MAYOR'S REMARKS

Attached to this set of minutes.

XI. COUNCIL PRESIDENT'S REMARKS

Attached to this set of minutes.

XII. COUNCIL MEMBER'S REMARKS

Attached to this set of minutes.

Councilwoman Howard commented that the municipality should reaffirm its commitment to being a welcoming and inclusive community and continue to strive to be a model of effective, progressive government and deferred her other remarks in the interests of timing.

XIII. COMMENTS FROM THE PUBLIC

No public comment was made.

XIV. ADJOURNMENT

A motion to adjourn at 6:15 p.m. was made by Ms. Howard, seconded by Ms. Butler and carried unanimously.

Kathleen Brzezynski
Municipal Clerk

Liz Lempert

Thank you: Andrew; staff; Council, family,

Four years ago, we gathered together in this room – united as Princetonians -- to usher in our newly consolidated government and celebrate a milestone in our town's history. With consolidation, Princeton has become a model of more efficient and effective government. Working together, we've exceeded the financial savings target set by the Consolidation Commission and Transition Task Force (over \$3 million of taxpayer savings a year), while significantly reducing the size of our municipal staff without sacrificing services. Princeton was once again rated AAA in 2016– making us one of only six municipalities in the state of New Jersey to receive the highest bond rating from both S&P and Moodys. Beyond financial savings, we've been better able to respond to challenges, whether digging out after a winter blizzard or building productive relationships with the school district, the University, and other community institutions.

Today, as we gather to reorganize our four-year-old government in the annual tradition, we face a new set of challenges on the national front. After the recent divisive election, more residents than ever are energized and eager to engage at the local level to protect the progressive values this town holds dear.

We are home to many of the best and brightest minds, and benefit from a community-minded spirit of giving back. I am grateful to all the exceptional volunteers on our boards and commissions, whose expert advice helps the Council make better informed decisions. This past year we created two new commissions -- Princeton's first Youth Advisory Committee to give official voice to the high school students in our community; and a new Civil Rights Commission to develop mutual understanding, and prevent discrimination.

We have focused on issues that impact the quality of daily life within our community with an increasing emphasis on the use of updated zoning practices to preserve neighborhood character. In recent years, Princeton has become one of the top 10 municipalities in the state of New Jersey for its volume of construction. In 2016 alone, Princeton's construction office issued 2,427 permits, 2,043 certificates of approval, and conducted 11,087 inspections.

While this level of activity is a sign of our economic vitality and attractiveness as a place to live and operate a business, it also calls for structured planning and a vigorous effort to preserve the very sense of place that makes Princeton so special. In 2016 Council launched an initiative to address the spate of teardowns and out-of-scale, out of character new construction and we've already adopted many of the first round of recommendations. The neighborhood zoning initiative will continue in the coming year, and be shaped by further discussions as the Planning Board completes a comprehensive re-examination of the Master Plan.

In 2016, the Council recognized the Witherspoon Jackson neighborhood as Princeton's 20th historic district. The designation came after an outpouring of support from neighborhood residents, who shared their stories about the personal impact of Princeton's history of segregation, the perseverance of the African American community, and the significance of the neighborhood to their lives. After the vote, Leighton Newlin said "for the first time in my life I

feel like I'm not just from Princeton but I belong here, and I am now more proud than ever to call it my home."

Princeton's sense of place is perhaps most famously captured by our tree-lined, historic, and authentic downtown. In 2016, the American Planning Association awarded Nassau Street its coveted "People's Choice" designation as one of the Great Places in America. Princeton has received widespread recognition for its quality of life, with Nassau Street and the central business district as part of the appeal. This past year was no exception. WalletHub gave Princeton the "Overall Best" spot in their ranking of over twelve hundred Small Cities and Towns; and the financial website [smartasset](#) named us the "Best College Town to Live In" for a second year in a row. Keeping the central business district picturesque and thriving requires maintenance and investment. Last year, in an effort championed by Councilwoman Jo Butler, we developed new design standards for Nassau Street and applied for funding to implement the improvements. In the coming year we will review parking ordinances, adjust parking meter rates, and complete a parking study of the downtown area, with the help of a \$65,000 grant.

We've also been turning to the professors and students at Princeton University to bring their latest research and thinking to bear on civic challenges. The students benefit by having real-world problems to work on, and the town benefits from new perspectives and innovative approaches. The project team One Roof, for example, is using the latest in design thinking theory to simplify and humanize the bureaucratic process of applying for affordable housing. In another effort to solicit new ideas, we held our third municipal hackathon, where computer programmers and designers -- most new to the political process - devised creative solutions to municipal challenges.

Our staff is consistently looking to adopt best practices, and be strategic about how best to deploy limited resources. This past year, Princeton's police department implemented de-escalation strategies in use-of force-training, launched RAIDS online, providing real time crime reporting for citizens, and collaborated with researchers at Rutgers to more comprehensively analyze our department's traffic stop data. The Department of Public Works embarked on a strategic operations review, and Corner House began a 5-year strategic plan. The Princeton Health Department, with the help of Councilwoman Heather Howard, had an exceptional year, mounting a vigorous response to the Zika virus in partnership with municipal health departments around the state and medical providers in the community. The department was active in educating the public about transmission risks and distributing over 1,000 brochures in both English and Spanish on how to keep yards mosquito free.

Reflecting a national shift in best practices toward road design, Princeton adopted a Complete Streets policy in 2012 that aims to make streets safe and accessible for all users, including bicyclists, pedestrians and those with disabilities. We have continued this past year to systematically review transportation policies through this lens. Councilwoman Jenny Crumiller spearheaded the restructuring of our transportation-related committees, placing them under the umbrella of a newly-named Complete Streets Committee and convened an additional committee tasked with recommending traffic calming measures designed for maximum effectiveness in Princeton.

In the past year Princeton was recognized by the Greater Mercer TMA with a Safe Routes to School Gold Award and a Smart Workplace Gold Award; and the Mount Lucas Road project, which featured bike lanes and an improved pathway system, won Project of the Year Award from the NJ Society of Municipal Engineers.

Pedestrian and bicycle safety improved with the installation of rapid flashing beacons on Washington Road at the Canal Path crossing, Route 206, and Witherspoon Street, and with the installation of a new traffic signal at Mountain and Great Road intersection.

We completed a bicycle master plan for a fully connected bicycle network of on-street facilities and off-road trails, and will be incorporating it into the Master Plan this upcoming year.

Princeton also received a grant to establish a joint bike share program with Princeton University.

Last Spring the town rolled out a new 21-passenger freeB shuttle bus, paid for by Princeton University. The shuttle has grown in popularity, with close to 30,000 rides logged between January and October. We also erected eight new bus shelters, with solar panels to power LED lights, including a flagship bus shelter at Palmer Square.

Safe pedestrian and bike facilities, as well as convenient public transit, are especially important to our seniors. Princeton was the first community in NJ designated as Age Friendly by the AARP and World Health Organization, and in 2016 we worked with the Princeton Senior Resource Center to put together an action plan to prioritize our seniors' most pressing needs, many of which involve transportation.

Environmental sustainability has been another top priority. Thanks to Councilman Bernie Miller, we moved forward with a solar project on the old landfill at River Road that will generate energy to power the adjacent sewer plant. We are looking to place another solar array on the roof of the Spring Street Garage where Sustainable Princeton recently obtained a grant to help defray the cost of two electric vehicle charging stations. We commissioned a report that will guide efforts in controlling invasive species in our open space lands, our Shade Tree Commission drafted a more robust Shade Tree Ordinance and is developing a plan to manage the Emerald Ash Borer's Impact on our tree canopy. In 2017, we will lay the groundwork for a Climate Action Plan.

Princeton has a proud history of working to ensure an economically diverse community and of building affordable housing long before it was required by the state. We are currently in court to determine our obligation for the next decade, but in the meantime, continue to make progress. Last Spring we cut the ribbon on a new group home for adults with developmental disabilities; Avalon Bay, will offer 56 affordable housing units; and the University's Merwick-Stanworth development will offer another 56 affordable units open to the entire community.

The Affordable Housing Department organized financial literacy workshops to help residents, and Councilman Lance Liverman is working with Princeton University on a local jobs program to be rolled out in the next couple months. Our own Princeton Recreation Department employs 175 people, including summer help, most of whom are Princeton residents including many Princeton High School students and faculty members. These jobs created more than \$365,000 in wages in 2016.

With the national elections behind us, new and serious challenges confront us, especially for vulnerable communities such as immigrant groups. Recognizing the need, our Human Services Department quickly convened a community meeting at the library immediately after the election as well as follow-up sessions at the Arts Council led by a senior attorney at the ACLU. Human Services also played a key role in helping to resettle two refugee families who are being sponsored by local groups. And Human Services extended its reach by placing a masters level social work intern in the public library where she provides satellite services to those in need of support.

We've also strengthened our community ties through creative culture and the arts. We brought additional art into the municipal building with the unveiling of the Margaret Johnson piece, "Where?"; and the Arts Council's Interwoven Stories community stitching project, a portion of which will be installed on a permanent basis in the hallway later this year. We are also partnering with the Arts Council and a local business to bring back Princeton's parklet this spring.

2016 saw the retirements and moving on of many beloved long time employees. We said goodbye to Dept Administrator Kathy Monzo, Engineer Bob Kiser, Clerk Linda McDermott, Affordable Housing Coordinator Christy Peacock, Health inspector Randy Carter, Police officers Carol Raymond, Ken Riley, Steve Riccitello, Marshall Provost, and Lt. Bob Currier, as well as Raymond Jolly and Jason Morgan from Public Works.

We welcomed Jeff Laux to our engineering department, Konstantina Tsintsifas to Health, Ian Mahar to Public Works, and Ryan McDermott to Dispatch. And we celebrated the promotions of Jeff Grosser to Assistant Administrator, Deanna Stockton to head engineer, Kathy Bryzinsky to municipal clerk, John Bucchere and Geoff Maurer to Lieutenants, Mervyn Arana and Matt Solovay to Sergeant, and Ben Gering to Captain.

On Council, we said goodbye to Patrick Simon, and are very excited to welcome our new colleague, Tim Quinn. I also want to thank Lance for being a terrific Council President, and congratulate Jenny. I look forward to working with you as Council President!!!

While we have accomplished a tremendous amount, there is still more work to be done. Council will be back here for our regular meeting on Monday night, and again next Tuesday for our annual goal setting meeting. I expect we will have another busy year. In this uncertain time, we have the ability to rebuild trust in civic institutions by succeeding locally, and to serve as a model for others. At a conference in DC last month I was thrilled to hear that the White House had shared best practices from Princeton as an example of how to implement the President's Task Force Report on 21st Century Policing.

I'm excited about the work we are doing to position Princeton for a healthy future and to ensure we remain a walkable, bikable, affordable community with great restaurants and shopping, a culture of intellectualism and innovation, a strong sense of place and connection to one another rooted in the knowledge that we are stronger because of our diversity, not in spite of it.

Jenny Crumiller

Thank you Liz for your excellent recap.

And thank you to my colleagues for your confidence in me—I'm super excited to be Council President!

I'd like to recognize family members here: My mother, Darlyne Crum, my sister Julie Crum from Virginia, my daughter Susan Crumiller, Esq and my husband Jon Crumiller – thank you for supporting me!

I thank everyone for being here today and for those watching on TV. We have active, involved residents who raise the bar for governance and make Princeton the special town it is.

I also want to take this opportunity to recognize my colleagues, starting off with Patrick Simon, who left us. Patrick gave the town and the people of Princeton a gift of his time and talents and he was instrumental in getting our new government off to a good start. He is a person of honor and integrity. We will miss him.

I thank Liz Lempert for her hard work and leadership. She's been a great mayor and she represents us well. She's navigated us through consolidation with flying colors and I'm glad we have her for another term.

I thank Bernie Miller, for being our elder statesman while also being an early adapter and an advocate for innovation. For example, Bernie is leading the effort to convert Princeton's old dump to a solar field. Bernie wakes up every day and asks his digital personal assistant what his schedule for the day is. Ask him about it!

I thank Lance Liverman, for being Mr. Congeniality of Princeton. Everyone loves Lance. He's generous and helpful to both residents and colleagues. He has deep roots in our community, having grown up here. We have only 2 degrees of separation from everyone in town, and we're a better-connected council because of it.

I thank Jo Butler for her work ethic and her high standards. It should be noted that we as a council agree on most things and that's great. But we don't want it too much! I give Jo the "most likely to disagree" award and I'm grateful for her respectful and intelligent questioning that makes us a strong team.

I thank Heather Howard for being so keen, manifest in her ability to talk a mile a minute. As liaison to Human Services, she's been able to navigate some tough waters when anti-immigration people from all over the country attacked her. We're lucky to have her.

And last but not least, our newest council person.// Tim, in theory we've only just begun, but you have been the most diligent candidate and council-person-elect I've ever seen. You have come to every single meeting and now you are starting out on top. I thank you for that and I look forward to working with you.

(In the interest of brevity, I'm stopping here and posting the rest of my remarks on my blog, jennycrumiller.com. Thank you!)

Turning to council business for the coming year, I'll touch on three issues: Protecting neighborhoods, speeding and Public Works facilities.

Public Works is the simplest to talk about: frankly, we need an upgrade. I don't know anyone who has actually seen our facilities who disagrees with this statement, and in the coming year I'm thinking perhaps a press tour is in order. Please know that we will plan carefully and frugally.

And speeding. We don't think of Princeton as being a high crime area, and thankfully, it's a very safe town. But I believe we have an epidemic of low level crime, speeding, that we tend to overlook but that degrades our quality of life. We might not think of it as a crime. I admit I do it myself. But we should change that. I want to make Princeton a town where people like me with a tendency to speed are not tempted. A town where speeding is the exception. We're undertaking a traffic calming project, with the help of our head engineer, Deanna Stockton that is looking at ways to make our roads physically less hospitable to speeding. We will continue to work with our police department on creative ways besides just giving out more tickets to reduce speeding – for instance, regular announcements about where speed traps are located not only reduces speeding in said area, but raises consciousness about speeding. We are also using our electronic “your speed is” signs, which are known to reduce speeding – we now have seven of them. If you want one on your street, contact our traffic officer, Sergeant Tom Murray, to get on the waiting list.

As for our neighborhoods, the scale and character of our old-fashioned neighborhoods are central to our town's identity and we should protect that. The Planning Board's neighborhood character initiative is ongoing.

I also hope to address an issue that threatens an essential quality of neighborhoods, which is keeping houses residential for real neighbors to live in - rather than allowing them to turn into offices. This means repealing the rule that makes it easier to get approvals for non-residential uses in residential zones.

Again, I want to thank you all for being here and for listening! It's going to be a great year locally if not nationally, and I'm grateful for the opportunity we have here in Princeton.

Lance Liverman

I would like to personally thank all of you for coming out today. I would like to thank my colleagues Mayor Liz Lempert, Council President Jenny Crumiller, Councilman Bernie Miller, Councilwoman Jo Butler, Councilwoman Heather Howard, Councilman Tim Quinn and Former Councilman Patrick Simon for putting Princeton “first” during the year 2016. It has been a challenging year but a very productive year. I am excited and on fire for 2017. This council has positioned Princeton in a very good direction. We have stayed the course on our debt plan. We have stayed the course on our hiring obligation. We have stayed the course on transparency to the public. We have stayed the course with Community Policing. We have stayed the course to responding to the public on the many complaints and concerns we hear on a weekly basis.

I am excited going into the year 2017. Princeton is still a desired and loveable town. We care for our babies, as well as, our Seniors. We emphasize and work with all groups of people in town. We truly believe we are a welcoming town to all. I have tried to tell residents that I love a town where that are not any Big “U’s” and little “I’s” . I love our town because we are inclusive. I love our town because we listen and always try to better the way we conduct business. No we are not perfect. Yes we have our faults. But we also have a spirit to overcome our mistakes or short comings. I call this desire to succeed the “Princeton Magic!”

You see the Princeton Magic is contagious and it spreads when folks see that you are trying.

That is why we have hundreds of terrific volunteers on our Boards and Commissions.

The Princeton Magic directs our path it does not accept “no” for the answer. The “Princeton Magic is what led to the Witherspoon Jackson Neighborhood becoming an Historic District.

The Princeton Magic is why we have more than two hot meal feeding places for our residents in need. One at the United Methodist Church on Wed nights and the other at First Baptist Church on Tuesday nights. Both of these feeding centers are through the generosity of the Trenton Area Soup Kitchen and committed volunteers. The Princeton Magic is why we lead many towns in our affordable housing numbers. The Princeton Magic is why we value everyone.

I am so happy this year we have re-established a working Civil Rights Commission. It is truly a terrific group of volunteers ready to work. I am happy that this past year we have established a Youth Advisory Commission. We will soon be hearing some of the terrific data gathering they have been doing concerning Youth needs in Princeton. We continue to have one of the best youth leadership design programs in the country. These programs are operated through Corner House under the leadership of the Executive Director Gary DeBlasio. So many of our youth are struggling and there mental well being is our top priority. Corner House has stayed on point and on course in helping mitigate these concerns.

I am grateful to be able to represent the town of Princeton. I will be the liaison to the Princeton Affordable Housing, Princeton Alcohol and Drug Alliance, Corner House, Princeton Housing Authority and the Youth Advisory Board.

I will continue to serve on the Personnel and Public Safety Committees. I am also honored to serve as Princeton Fire Commissioner.

Lets all of us find a little Princeton Magic during 2017.

Jo Butler

As we look to 2017, at the risk of stating the obvious, we are entering a period of great uncertainty on the national level. The early indications are that much of what President Elect Trump intends to do will be at odds with the wishes of an overwhelming majority of Princetonians, and I expect that we as a governing body will be called upon to address issues that aren't being addressed at the state or national level or that are being addressed in a way that is at odds with our sensibilities. For example, we believe in climate change, and while our local efforts are important, they are no substitute for the Paris Agreement. At this local level, everything we do comes at a cost to our residents and businesses. Princeton often tries to punch above its weight when it comes to big issues, which is admirable. However, as the demands increase, I believe our challenge will be to think in new ways about how we can be effective, perhaps partnering with other communities, and being honest about where we can have an impact, the most impact, at a cost that makes sense for our residents while addressing the myriad local issues outline so capably by the previous speakers.

With that, I would like to acknowledge some of the ways in which we had a positive impact in 2016, and to do so I am going to borrow a top-ten format from another former Hoosier, Dave Letterman.

#10. I would like to welcome Tim Quinn to the dais. Tim and worked together, along with Councilman Miller, back in 2004 when we moved into the then-new library and envisioned transforming our cozy benefit into a grand community event for the benefit of the library. Here is hoping that all our collaborations are as visionary and successful.

#9. I'd like to recognize and thank the volunteers at Princeton Special Sports. The work they do to support an underserved population in our community is a labor of love, and our community is better because of it. Thank you

#8. I want to give a shout out to DPW and call your attention to the leaf and brush schedule that arrived in your mail last week. Please dig it out of the holiday cards and review it. Your cooperation can save everyone money, improve the environment, and make our streets safe. In the past, we have been reluctant to enforce our ordinances because there has been the sense that perhaps we haven't communicated clearly. Those days are over. This is incredibly clear, and we need your cooperation.

#7. This summer we made excellent progress in eradicating invasive species in our open space. As a result, Council passed a "Do Not Plant" resolution that is now on our website. We will be distributing it to nurseries and landscapers, and I encourage you to review the list before you start your spring planting. Again, you can make a difference.

#6. I want to acknowledge the often unsung work of engineering that impacts our life every day. We improved Mt. Lucas, Edgehill and Valley Road and numerous sidewalks and intersections. We saw the passing of the engineering baton to the very capable hands of Deanna Stockton, and we look forward to continued progress on our streets, sewers and sidewalks.

#5. I would like to thank Princeton University for their partnership, and particularly for their cooperation on the Butler tract zoning. We had a positive, productive meeting with neighbors late in the year, and it is my fervent hope that we can complete the zoning soon. I also want to compliment the University on the new lighting on the path along Alexander. The lights look great and will make the path safer.

#4. I'd like to welcome our newest residents at Avalonbay. It has been a long, not always smooth process, but as the final touches are being put on the project, I look forward to getting to know our new residents.

#3. As always, I want to give a shout out to our Recreation Department. Under Ben Stentz's capable guidance, over 115,000 people used the pool this summer. Over 8,000 people registered for programs or events. In collaboration with other community groups, we offered financial assistance to 109 Princeton families. Recreation employs about 175 people annually, most of whom are Princeton residents.

#2. I want to give a shout out to our police force. They started the year with a very public, ripped-from-the-headlines incident, and proved themselves up to the challenge. I want to commend Chief Sutter and the entire force for their willingness to embrace change and for their commitment to the welfare and safety of all of our residents.

#1 I bid a very sad farewell to our colleague Patrick Simon. We will miss his hard work, his attention to detail, his institutional memory, and his high standards. We are all better because of Patrick, and quite frankly, we all will need to step up our game to fill the void left by his absence. It has been a pleasure to get to know Patrick, and I hope he won't be a stranger. Finally, I wish everyone a happy, healthy new year.

Bernie Miller

Thank you madam mayor.

I'll begin with a brief announcement ----- just in case any of you were wondering, ----- I have not yet been asked to join the Trump administration.

This annual reorganization meeting gives those of us who are your representatives an opportunity to look into the rear view mirror and summarize what we believe that we have accomplished. We can then look forward and see what we believe the challenges are that we face as a community in the future. My colleagues will do an excellent job of summarizing what we as an elected body have achieved in the four years that we have been a municipality. They will also identify the major challenges that they believe we face in the future our community. In the next few minutes I'd like to follow a different script. What I will address in the time allotted to me are four areas that I believe will require action by council in 2017 if we are to fulfill our responsibility to those who have put their faith in us by electing us to office. Looking forward is always accompanied by a degree of uncertainty. Some of what I'll describe is far enough along that it can be seen with certainty. But most of it is less certain and will require council act to appropriate the funds to get the job done.

In the highly certain category are the municipality's first two alternative energy projects. I can report that our initiative to build a solar array plant on the closed municipal landfill on River Road will have received all of its permits by the end of this month, and we will have a virtual and symbolic ground breaking this spring. It will be virtual as I'm sure that the New Jersey Department of Environmental Protection would not look kindly on us piercing the cap that is over this closed brown field site. When it is operational, the River Road solar plant will provide more than 30% of the peak electricity needs of the Stoney Brook Regional Sewage Authority at a cost that is less than what the authority now pays for electricity and will also produce a small revenue stream for the municipality. Our second such project, a solar array plant over the top deck of the municipal garage, will go out for bids this spring and the bids will determine the feasibility of the project. If built, this project will generate about 30% of the peak electricity demand of the Princeton Public Library at a cost that is less than that now paid by the library, as well as provide a highly visible demonstration of sustainability in the heart of our downtown. Once the bids have been received it will be up to council to determine if the garage solar project is feasible and should be built.

The needs of our Public Works Department have been discussed and studied by our governing bodies going back to the time well before consolidation and yet they are still not met. Over the last decade or longer, the governing bodies of this municipality have commissioned many studies on the need for a new Public Works facility. Yet, unlike our neighbors, we continue to operate our Public Works Department out of two facilities that are obsolete and inadequate for the job. The construction of a new Public Works facility has been frustrated by the high cost of building a new facility and our inability to find a suitable location. The most recent study by our staff recommended that the municipality no longer continue to search for a suitable site for a new Public Works facility, and that the municipality move ahead with the upgrading of our existing John Street and Harrison Street Public Works facilities to correct the deficiencies in these two

facilities at an estimated cost of about \$1.8 million. This recommendation was endorsed by the Public Works Committee of council.

Continuing with the needs of our Public Works Department, each year council approves the purchase of specialized and expensive equipment for use by our Public Works Department. For example, council recently approved the purchase of two new specialized public works vehicles costing over \$300,000. Unlike nearby municipalities, Princeton does not have the facilities to store this high value equipment when it is not in use, and the useful life of the equipment is reduced by exposure to the elements. For years we have discussed the need for a facility to store our out of season equipment and have determined that a large, partially heated equipment storage shed could be built on the municipal River Road property for about \$2.6 million. This facility could extend the life of our high value equipment and pay for itself in savings over the life of the building. Council has heard these arguments before but has directed the Public Works Department to further study the cost and has not appropriated the funds needed to construct the out of season storage equipment shed.

The need for an out of season storage building and the need to correct the deficiencies in our John and Harrison Street Public Works facilities is clear. It is now up to council to provide the leadership and the funding to upgrade our existing Public Works facilities and construct an out of season equipment storage building in 2017.

As we are all aware by now, the Emerald Ash Borer has been found in Princeton, and this infestation will probably result in the loss of all of our Ash trees over the next decade. Our Princeton Shade Tree Commission, working with our municipal Arborist, and aided by a few student volunteers, have done an outstanding job of identifying the Ash trees in the municipal right of way and have started the job of identifying the Ash trees adjacent to walkways and trails in our municipal parks. The Shade Tree Commission will also prioritize the Ash trees in the right of way for removal or treatment based on their size, age and state of health. Ash trees are notorious for drying out and being a hazard after they die. It will be the job of council to appropriate the funds for the removal of those trees in the municipal right of way in order that they will not constitute a hazard to pedestrians and vehicles.

During the coming year there will be much competition for the attention of council. I have identified four areas where I believe action must be taken by council in 2017. As always there is uncertainty with anything that requires the commitment of funds by council. For this reason, I ask my fellow members of council to remove this uncertainty and provide the funding to move these projects ahead in 2017.

I would like to close with one thing that I can say with certainty. ----- I will not be a candidate for re-election to council in November 2017. When I leave office on December 31st 2017, it will have been an honor to have served the citizens of Princeton as your representative to local government for more than 15 years. I have never viewed this as a career, but as a vocation, and I thank you for giving me the privilege of doing it

Tim Quinn

Good evening. I want to preface my remarks by thanking Patrick Simon for his service to Princeton, which went far beyond his time on Council. In his farewell remarks on Dec. 19, Mr. Simon spoke of how he was aware every day of the great responsibility and trust placed in him by the people of Princeton. It is a feeling I am beginning to fully understand — and it is one I find energizing. So it is with a great deal of humility that I begin working with this Council and our Mayor, knowing it is privilege be able to advance the greater good for all in our town.

I feel very fortunate to be serving in a town where an overwhelming majority of people believe that government has a vital role in improving the lives of our residents. Of course, many who will soon have complete control of the federal government feel otherwise; for me, that makes acting at the local level, and strengthening our connections to county and state governing bodies, all the more important.

I look forward to working with Princeton's professionals and our volunteer boards and commissions to protect the character of our neighborhoods; to advance cycling as a healthful, environmentally friendly alternative to motor vehicle usage; to promote sustainability as a cost-saving greater good; to ensure that our tax dollars continue to be wisely spent; to look for new ways to collaborate in order to realize savings and improve services; and to have a municipal website that is easily usable by all our stakeholders.

I'm honored to continue my work on the Princeton Planning Board as the Mayor's Designee and I'm excited to be Council's liaison to the new Civil Rights Commission, a veritable all-star team reflecting the great diversity of background, experience and level of expertise of our community. (Charles Stile, my longtime friend and Princeton resident whom some of you know as the state's senior political columnist, sent me a text today noting that that the only person missing from our commission is Congressman John Lewis.)

Throughout the past year, while I was seeking my party's endorsement and running in the primary and general elections, I was attending Council meetings, sitting in the back row, staying all the way through the consent agenda, listening and learning. Many people exiting the meeting — people who were not staying through the consent agenda — would whisper the same question in my ear: "Are you SURE you're ready for this?" My answer was the same as it is tonight, "Yes. I'm ready." And with the full support of my wife, Mary Chemris, and our son, George Quinn, I'm eager to start. Thank you.



RESOLUTION 17-1

Resolution Authorizing 2017 Council Departmental Assignments

LIZ LEMPERT

Personnel Committee
Historic Preservation Commission
Library Board of Trustees
Local Emergency Planning Committee
Transit Trust Fund
Economic Development Task Force
Neighborhood Character and Zoning Initiative
Website Working Group

JO BUTLER

Finance Committee
Legal Committee
Personnel Committee
Citizens Finance Committee
Recreation Commission
Economic Development Task Force
Ordinance Review Committee

JENNY CRUMILLER

Public Works Committee
Complete Streets Committee
IT Steering Committee
Neighborhood Character and Zoning Initiative
Public Transit Advisory Committee
Sewer Operating Committee
Transit Trust Fund
Ordinance Review Committee
Website Working Group

HEATHER HOWARD

Finance Committee
Legal Committee
Public Safety Committee - Police Commissioner
Animal Control Advisory Committee
Board of Health
Human Services Committee
Local Emergency Planning Committee

LANCE LIVERMAN

Personnel Committee

Public Safety Committee - Fire Commissioner
Affordable Housing Board
Corner House Board
Housing Authority
Planning Board
Princeton Alcohol & Drug Alliance
Youth Commission

BERNIE MILLER

Finance Committee
Public Safety Committee
Public Works Committee
Citizens Finance Committee
Local Emergency Planning Committee
Open Space Task Force
Princeton Community TV Board
Shade Tree Commission
Transit Trust Fund
Economic Development Task Force
Ordinance Review Committee

TIM QUINN

Public Works Committee
Bike Advisory Committee
Citizens Finance Committee
Civil Rights Commission
Environmental Commission
Neighborhood Character and Zoning Initiative
Planning Board
Website Working Group

I, Kathleen K. Brzezynski, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held January 4, 2017. (Resolution Amended on 1/9/17)



Kathleen K. Brzezynski, Municipal Clerk

**Mayor and Council**

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 01/04/17 05:00 PM

Department: Clerk

RESOLUTION 17-2**Resolution Appointments to Boards, Commissions and Committees**

BE IT RESOLVED by the Mayor and Council of Princeton:

The following appointments are hereby made:

Name and Board	Term	Expires
<u>Affordable Housing</u>		
Mary Agnes Procaccino	3 year	1/1/2020
David Schrayner	3 year	1/1/2020
Dosier Hammond	3 year	1/1/2020
<u>Animal Control</u>		
Fredric Spar	3 year	1/1/2020
Dr. Laura Kahn	unexpired	1/1/2018
<u>Bike Advisory</u>		
Martin Kahn	3 year	1/1/2020
Tineke Thio	3 year	1/1/2020
Dan Rappaport	3 year	1/1/2020
Casey Lew-Williams	2 year	1/1/2019
<u>Board of Health</u>		
Rick Weiss	3 year	1/1/2020
<u>Boards of Parks & Recreation</u>		
Joanne Rogers	5 year	1/1/2022
Aaron Burt	unexpired	1/1/2018
<u>Citizens Finance Advisory Committee</u>		
Brian McDonald	3 year	1/1/2020
<u>Complete Streets</u>		
Pam Hersh	3 year	1/1/2020
Surinder Sharma	3 year	1/1/2020
Bob Altman	3 year	1/1/2020
<u>Construction Board of Appeals</u>		
Thomas White	4 year	1/1/2021

Corner House

Adam Ainslie	3 year	1/1/2020
Cheryl Horan	3 year	1/1/2020

Environmental

Mia Sacks (Alt 1)	2 year	1/1/2019
Karen Zemble	3 year	1/1/2020
Heidi Fichtenbaum	3 year	1/1/2020
Tammy Sands	unexpired	1/1/2018
Sophie Glover (Chair)		

Historic Preservation

Shirley Satterfield	4 year	1/1/2021
Cecelia Tazelaar	4 year	1/1/2021
Robert von Zumbusch	4 year	1/1/2021
Julie Capozzoli	4 year	1/1/2021
Richard Chenoweth (Alt 1)	2 year	1/1/2019

Housing Authority

Rev. Deborah Brooks	5 year	1/1/2022
---------------------	--------	----------

Civil Rights

Donna Tatro	1 year	1/1/2018
Susan Fiske	1 year	1/1/2018
David Campbell	1 year	1/1/2018
Leticia Fraga	2 year	1/1/2019
Pastor Karen Hernandez-Granzen	2 year	1/1/2019
Kiki Jamison	2 year	1/1/2019
Tommy Parker	3 year	1/1/2020
Afsheen Shamsi	3 year	1/1/2020
Molly Chrein	3 year	1/1/2020

Human Services

John Heilner	3 year	1/1/2020
Janet Estes	3 year	1/1/2020
John Anagbo	3 year	1/1/2020
Veronica Olivares Weber	unexpired	1/1/2018
Matthew Trujillo	unexpired	1/1/2018
Mohammed Omar Nishtar	unexpired	1/2/2018

Library

Ruth Miller	4 year	1/1/2021
Audrey Gould	4 year	1/1/2021

Planning Board

David Cohen	4 year	1/1/2021
Mildred Trotman	4 year	1/1/2021
Zenon Tech-Czarney (PEC rep)	1 year	1/1/2018
Dwayne Williamson (Alt 1)	unexpired	1/1/2018
Louise Wilson, (Alt 2)	2 year	1/1/2019

Public Transit

Tamera Matteo	3 year	1/1/2020
Pradeep Vachani	unexpired	1/1/2018

Shade Tree

Sharon Ainsworth	5 year	1/1/2022
Lily Krauss	5 year	1/1/2022
Welmoet Bok von Kammen	unexpired	1/1/2018
Alexandra Radbil (Alt 1)	unexpired	1/1/2018
Patricia Hyatt (Alt 2)	5 year	1/1/2022


Site Plan Review

Robert Cerutti	4 year	1/1/2021
William Wolfe	4 year	1/1/2021
Lisa Levine	4 year	1/1/2021
Robert Freudenberg (Alt 1)	2 year	1/1/2019
Marina Rubina (Alt 2)	2 year	1/1/2019

Zoning Board of Adjustment

Louisa Clayton	4 year	1/1/2021
Eva Coulson	4 year	1/1/2021
Bainy Suri (Alt 2)	2 year	1/1/2019
Stephen Schreiber (Alt 3)	2 year	1/1/2019

I, Kathleen K. Brzezynski, Municipal Clerk of Princeton, County of Mercer, State of New Jersey, do hereby certify that the foregoing is a true copy of a resolution adopted by the Mayor and Council of Princeton at its meeting held January 4, 2017.


Kathleen K. Brzezynski, Municipal Clerk



RESOLUTION 17-3

Resolution Authorizing 2017 Staff Appointments

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Princeton

Municipal Improvements Search
Officer

Kathleen K. Brzezynski

Tax Search Officer

Tammie Tisdale

Certifying Agent, Public Employees'
Retirement System of New Jersey

Jacqueline Nagin

Supervisor of the Certifying Agent,
Public Employees' Retirement System of NJ

Sandra Webb

I, Kathleen K. Brzezynski, Clerk of Princeton, County of Mercer, State of New Jersey do hereby certify that the foregoing is a true copy of a resolution adopted by the Mayor and Council of Princeton at its meeting held January 4, 2017.


Kathleen K. Brzezynski, Clerk



RESOLUTION 17-5

**Professional Services Agreement, Harry Haushalter, Esq., serving as
Special Tax Counsel in an amount not to exceed \$60,000.00**

WHEREAS, the municipality of Princeton desires to retain the services of an attorney for purposes of serving as Special Tax Counsel on behalf of Princeton; and

WHEREAS, Harry Haushalter, Esq. has provided a proposal to Princeton for purposes of performing the sought-after Legal services for the not to exceed contract amount of \$60,000.00 and term of Calendar Year 2017; and

WHEREAS, Princeton has a need to acquire these services without a “fair and open process” as defined by P.L. 2004, c.19, the “Local Unit Pay-to-Play Law” and in connection therewith, Harry Haushalter, Esq. has completed and filed with Princeton the required Campaign Contributions Affidavit pursuant to N.J.S.A. 19:44A-20.8, Certification Regarding Political Contributions pursuant to N.J.S.A. 19:44A-20.26 and affidavit pursuant section 2-87 of the Princeton Code (collectively, the “Pay-to-Play Forms”); and

WHEREAS, the agreement shall be for an amount not to exceed \$60,000.00, as more specifically detailed in Harry Haushalter’s proposal dated 12/23/16; and


WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to pay for said services; and

WHEREAS, the Local Public Contracts Law, *N.J.S.A.* 40A:11-5(1)(a)(i), authorizes Princeton to award this agreement as a professional services agreement, without public bidding.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with Harry Haushalter, Esq. for serving as Special Tax Counsel, consistent with this Resolution and the above "Whereas" clauses.
2. The agreement is awarded without competitive bidding as a professional services agreement as authorized under *N.J.S.A. 40A:11-5(1)(a)(i)*.
3. Harry Haushalter, Esq. shall be paid a fee not to exceed \$60,000.00. The term of the agreement shall be Calendar Year 2017.
4. A copy of this Resolution, the Pay-to-Play Forms and the agreement shall be placed on file in the Office of the Clerk.
5. A notice of this action shall be published in the official newspaper as required by law.

I Kathleen K. Brzezynski, Municipal Clerk of Princeton, do hereby certify this is a true copy of a Resolution adopted by the Princeton Council at its meeting held on the 4th day of January, 2017.


Kathleen K. Brzezynski, Municipal Clerk



RESOLUTION 17-6

**Professional Services Agreement, Reed Gusciora, Esq., Municipal
Prosecutor for an amount not to exceed \$70,000.00**

WHEREAS, the municipality of Princeton desires to retain the services of an attorney for purposes of serving as Municipal Prosecutor on behalf of Princeton; and

WHEREAS, Reed Gusciora, Esq. has provided a proposal to Princeton for purposes of performing the sought-after Municipal Prosecutor services for the not to exceed contract amount of \$70,000.00 and term of Calendar Year 2017; and

WHEREAS, Princeton has a need to acquire these services without a “fair and open process” as defined by P.L. 2004, c.19, the “Local Unit Pay-to-Play Law” and in connection therewith, Reed Gusciora, Esq. has completed and filed with Princeton the required Campaign Contributions Affidavit pursuant to N.J.S.A. 19:44A-20.8, Certification Regarding Political Contributions pursuant to N.J.S.A. 19:44A-20.26 and affidavit pursuant section 2-87 of the Princeton Code (collectively, the “Pay-to-Play Forms”); and

WHEREAS, the agreement shall be for an amount not to exceed \$70,000.00, as more specifically detailed in Reed Gusciora, Esq.’s proposal; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to pay for said services; and

WHEREAS, the Local Public Contracts Law, *N.J.S.A. 40A:11-5(1)(a)(i)*, authorizes Princeton to award this agreement as a professional services agreement, without public bidding.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with Reed Gusciora, Esq. for Municipal Prosecutor services, consistent with this Resolution and the above "Whereas" clauses.
2. The agreement is awarded without competitive bidding as a professional services agreement as authorized under *N.J.S.A. 40A:11-5(1)(a)(i)*.
3. Reed Gusciora, Esq. shall be paid a fee not to exceed \$70,000.00. The term of the agreement shall be Calendar Year 2017.
4. A copy of this Resolution, the Pay-to-Play Forms and the agreement shall be placed on file in the Office of the Clerk.
5. A notice of this action shall be published in the official newspaper as required by law.

I, Kathleen K. Brzezynski, Municipal Clerk, of Princeton do hereby certify this is a true copy of a Resolution adopted by the Princeton Council at its meeting held on the 4th day of January, 2017.



Kathleen K. Brzezynski, Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 01/04/17 05:00 PM

Department: Clerk

RESOLUTION 17-7

Professional Services Agreement, Miller, Porter & Muller, PC, in representing the Princeton Planning Board for an amount not to exceed \$34,000.00.

WHEREAS, the municipality of Princeton desires to retain the services of an attorney for purposes of representing the Princeton Planning Board on behalf of Princeton; and

WHEREAS, Miller, Porter & Muller, PC have provided a proposal to Princeton for purposes of performing the sought-after legal services for the not to exceed contract amount of \$34,000.00 and term of calendar year 2017; and

WHEREAS, Princeton has a need to acquire these services without a “fair and open process” as defined by P.L. 2004, c.19, the “Local Unit Pay-to-Play Law” and in connection therewith, Miller, Porter & Muller, PC have completed and filed with Princeton the required Campaign Contributions Affidavit pursuant to N.J.S.A. 19:44A-20.8, Certification Regarding Political Contributions pursuant to N.J.S.A. 19:44A-20.26 and affidavit pursuant section 2-87 of the Princeton Code (collectively, the “Pay-to-Play Forms”); and

WHEREAS, the agreement shall be for an amount not to exceed \$34,000.00, as more specifically detailed in the Miller, Porter & Muller, PC’s proposal; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to pay for said services; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), authorizes Princeton to award this agreement as a professional services agreement, without public bidding.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with Miller, Porter & Muller, PC, One Palmer Square, Suite 540, Princeton, New Jersey 08540 for legal services consistent with this Resolution and the above "Whereas" clauses.
2. The agreement is awarded without competitive bidding as a professional services agreement as authorized under *N.J.S.A. 40A:11-5(1)(a)(i)*.
3. Miller, Porter & Muller, PC shall be paid a fee not to exceed \$34,000.00 billed at the rate of \$195.00 per hour. The term of the agreement shall be calendar year 2017.
4. A copy of this Resolution, the Pay-to-Play Forms and the agreement shall be placed on file in the Office of the Clerk.
5. A notice of this action shall be published in the official newspaper as required by law.

I, Kathleen K. Brzezynski, Municipal Clerk of Princeton to hereby certify this is a true copy of a Resolution adopted by the Princeton Council at its meeting held on the 4th day of January, 2017



Kathleen K. Brzezynski, Clerk



RESOLUTION 17-8

**Professional Services Agreement, Dhwani B. Shah, M.D. for
consulting services to Corner House in an amount not to exceed
\$28,000.00**

WHEREAS, the municipality of Princeton desires to retain the services of a professional psychiatrist for purposes of providing consulting services for Corner House on behalf of Princeton; and

WHEREAS, Dhwani B. Shah, M.D. has provided a proposal to Princeton for purposes of performing the sought-after consulting services for the not to exceed contract amount of \$28,000.00 and term of Calendar Year 2017; and

WHEREAS, Princeton has a need to acquire these services without a “fair and open process” as defined by P.L. 2004, c.19, the “Local Unit Pay-to-Play Law” and in connection therewith, Dhwani B. Shah, M.D. has completed and filed with Princeton the required Campaign Contributions Affidavit pursuant to N.J.S.A. 19:44A-20.8, Certification Regarding Political Contributions pursuant to N.J.S.A. 19:44A-20.26 and affidavit pursuant section 2-87 of the Princeton Code (collectively, the “Pay-to-Play Forms”); and

WHEREAS, the agreement shall be for an amount not to exceed \$28,000.00, and for services specifically detailed in Exhibit A; and


WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to pay for said services; and

WHEREAS, the Local Public Contracts Law, *N.J.S.A. 40A:11-5(1)(a)(i)*, authorizes Princeton to award this agreement as a professional services agreement, without public bidding.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with Dhwani B. Shah, M.D. for consulting services, consistent with this Resolution and the above "Whereas" clauses.
2. The agreement is awarded without competitive bidding as a professional services agreement as authorized under *N.J.S.A. 40A:11-5(1)(a)(i)*.
3. Dhwani B. Shah, M.D. shall be paid a fee not to exceed \$28,000.00. The term of the agreement shall be for the Calendar Year 2017.
4. A copy of this Resolution, the Pay-to-Play Forms and the agreement shall be placed on file in the Office of the Clerk.
5. A notice of this action shall be published in the official newspaper as required by law.

I, Kathleen K. Brzezynski, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held January 4, 2017.



Kathleen K. Brzezynski, Municipal Clerk

ATTACHMENTS:

- Shah Form (DOCX)
- SHAHExhibits (PDF)



RESOLUTION 17-9

Professional Services Agreement, City Connections, LLC for purposes of Web page development, not to exceed \$15,810.00

WHEREAS, the municipality of Princeton desires to retain the services of a Consultant, City Connections, LLC for purposes of Web page development on behalf of Princeton; and

WHEREAS, City Connections, LLC has provided a proposal to Princeton for purposes of performing the sought-after web page development services for the not to exceed base contract amount of \$15,810.00 and term of Calendar Year 2017; and

WHEREAS, Princeton has a need to acquire these services without a “fair and open process” as defined by P.L. 2004, c.19, the “Local Unit Pay-to-Play Law” and in connection therewith, City Connections, LLC has completed and filed with Princeton the required Campaign Contributions Affidavit pursuant to N.J.S.A. 19:44A-20.8, Certification Regarding Political Contributions pursuant to N.J.S.A. 19:44A-20.26 and affidavit pursuant section 2-87 of the Princeton Code (collectively, the “Pay-to-Play Forms”); and

WHEREAS, the agreement shall be for a base amount not to exceed \$15,810.00, as more specifically detailed in December 21, 2016’s proposal; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to pay for said services; and

WHEREAS, the Local Public Contracts Law, *N.J.S.A.* 40A:11-5(1)(a)(i), authorizes Princeton to award this agreement as a professional services agreement, without public bidding.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with City Connections, LLC for web page development, consistent with this Resolution and the above "Whereas" clauses.
2. The agreement is awarded without competitive bidding for the amount is under the bidding threshold of the NJ Local Public Contracts Law, services agreement as authorized under *N.J.S.A. 40A:11-1 et seq.*
3. City Connections, LLC shall be paid a fee not to exceed \$15,810.00. The term of the agreement shall be for Calendar Year 2017.
4. A copy of this Resolution, the Pay-to-Play Forms and the agreement shall be placed on file in the Office of the Clerk.
5. A notice of this action shall be published in the official newspaper as required by law.

I Kathleen K. Brzezynski, Municipal Clerk do hereby certify this is a true copy of a Resolution adopted by the Princeton Council at its meeting held on the 4th day of January, 2017.



Kathleen K. Brzezynski, Clerk



RESOLUTION 17-10

Professional Services Agreement, Hodulik & Morrison, PA for purposes of preparing an annual audit and related financial services on behalf of Princeton in an amount not to exceed \$51,000.00

WHEREAS, the municipality of Princeton desires to retain the services of an auditor for purposes of preparing an annual audit and related financial services on behalf of Princeton; and

WHEREAS, Hodulik & Morrison, PA has provided a proposal to Princeton for purposes of performing the sought-after audit and related financial services for the not to exceed contract amount of \$ 51,000.00 per year and term of Calendar Years 2017 and 2018; and

WHEREAS, Princeton has a need to acquire these services without a “fair and open process” as defined by P.L. 2004, c.19, the “Local Unit Pay-to-Play Law” and in connection therewith, Hodulik & Morrison, PA has completed and filed with Princeton the required Campaign Contributions Affidavit pursuant to N.J.S.A. 19:44A-20.8, Certification Regarding Political Contributions pursuant to N.J.S.A. 19:44A-20.26 and affidavit pursuant section 2-87 of the Princeton Code (collectively, the “Pay-to-Play Forms”); and

WHEREAS, the agreement shall be for an amount not to exceed \$51,000.00 per year, as more specifically detailed in the Hodulik & Morrison, PA’s proposal; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to pay for said services; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), authorizes Princeton to award this agreement as a professional services agreement, without public bidding.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with Hodulik & Morrison, PA for audit and related financial services, consistent with this Resolution and the above "Whereas" clauses.
2. The agreement is awarded without competitive bidding as a professional services agreement as authorized under *N.J.S.A. 40A:11-5(1)(a)(i)*.
3. Hodulik & Morrison, PA shall be paid a fee not to exceed \$51,000.00 per year. The term of the agreement shall be Calendar Years 2017 and 2018.
4. A copy of this Resolution, the Pay-to-Play Forms and the agreement shall be placed on file in the Office of the Clerk.
5. A notice of this action shall be published in the official newspaper as required by law.

I Kathleen K. Brzezynski, Municipal Clerk of Princeton, do hereby certify this is a true copy of a Resolution adopted by the Princeton Council at its meeting held on the 4th day of January, 2017.



Kathleen K. Brzezynski, Municipal Clerk

ATTACHMENTS:

- Hodulik (PDF)
- Hodulik (DOCX)



RESOLUTION 17-11

Professional Services Agreement, Princeton Community Housing to act as Affordable Housing Administrative Agent in an amount not to exceed \$34,576.00

WHEREAS, there exists a need for continued Administrative Agent services pursuant to N.J.A.C. 5:96-18.1 *et seq.* to assist with the management of affordable housing rental units which are a part of the Princeton Affordable Housing Program; and

WHEREAS, the Princeton Housing Board has reviewed a proposal from the PCH Development Corp. ("PCH") for said services for 2017 and as a result voted on December 13, 2016 to recommend to the Mayor and Council that PCH continue as the Administrative Agent for the Princeton Affordable Housing Program; and

WHEREAS, Princeton has a Qualified Purchasing Agent and may, therefore, award a contract without competitive bids pursuant to N.J.S.A. 40A:11-3(c) if the contract amount does not exceed \$40,000.00 annually; and

WHEREAS, the PCH proposal for Administrative Agent services does not exceed \$34,576.00.


NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton as follows:

1. The Mayor and Clerk of Princeton are hereby authorized and directed to enter into an agreement with PCH to have said PCH continue to serve as the Administrative Agent for the Princeton Affordable Housing Program for the calendar year 2017. Said agreement shall not exceed \$34,576.00 for the calendar year. The agreement authorized by this resolution is on file with the municipal clerk and may be inspected during regular office hours.

2. A notice of the award of this contract shall be published in the Princeton Packet as required by law within ten (10) days of the adoption of this resolution.

CERTIFICATION

I, Kathleen Brzezynski, Municipal Clerk of Princeton, do hereby certify that the foregoing Resolution was adopted by the Princeton Council at its regular meeting held on the 4th day of January, 2017.


Kathleen Brzezynski, Municipal Clerk
Princeton



RESOLUTION 17-12

**Professional Services Agreement, Coded Systems, LLC for
Codification Services not to exceed \$21,500.00**

WHEREAS, the municipality of Princeton desires to retain the services of a professional for purposes of maintaining the municipal code on behalf of Princeton; and

WHEREAS, Coded Systems, LLC has provided a proposal to Princeton for purposes of performing the sought-after code maintenance services for the not to exceed contract amount of \$21,500.00 and term of Calendar Year 2017; and

WHEREAS, Princeton has a need to acquire these services without a “fair and open process” as defined by P.L. 2004, c.19, the “Local Unit Pay-to-Play Law” and in connection therewith, Coded Systems, LLC has completed and filed with Princeton the required Campaign Contributions Affidavit pursuant to N.J.S.A. 19:44A-20.8, Certification Regarding Political Contributions pursuant to N.J.S.A. 19:44A-20.26 and affidavit pursuant section 2-87 of the Princeton Code (collectively, the “Pay-to-Play Forms”); and

WHEREAS, the agreement shall be for an amount not to exceed \$21,500.00, as more specifically detailed in Coded Systems, LLC’s proposal; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to pay for said services; and

WHEREAS, the Local Public Contracts Law, *N.J.S.A. 40A:11-5(1)(a)(i)*, authorizes Princeton to award this agreement as a professional services agreement, without public bidding.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with Coded Systems, LLC for municipal code maintenance, consistent with this Resolution and the above "Whereas" clauses.
2. The agreement is awarded without competitive bidding as a professional services agreement as authorized under *N.J.S.A. 40A:11-5(1)(a)(i)*.
3. Coded Systems, LLC shall be paid a fee not to exceed \$21,500.00. The term of the agreement shall be Calendar Year 2017.
4. A copy of this Resolution, the Pay-to-Play Forms and the agreement shall be placed on file in the Office of the Clerk.
5. A notice of this action shall be published in the official newspaper as required by law.

I Kathleen K. Brzezynski, Municipal Clerk of Princeton, do hereby certify this is a true copy of a Resolution adopted by the Princeton Council at its meeting held on the 4th day of January, 2017.



Kathleen K. Brzezynski, Municipal Clerk

ATTACHMENTS:

- Coded Systesms (DOCX)
- CODED SYSTEMS (PDF)



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 01/04/17 05:00 PM

Department: Clerk

RESOLUTION 17-13

Resolution Designating Official Newspapers

BE IT RESOLVED by the Mayor and Council of Princeton that the Princeton Packet and the Trenton Times are hereby designated as the official newspapers of this body to receive the schedule, revisions in the schedule, and notices of meetings of this body during 2017 as required by sections 13 and 3d(2) of the Open Public Meetings Act.

I, Kathleen K. Brzezynski, Municipal Clerk, of Princeton, County of Mercer, State of New Jersey, do hereby certify that the foregoing is a true copy of a resolution adopted by the Mayor and Council at its meeting held January 4, 2017.

Kathleen K. Brzezynski, Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 01/04/17 05:00 PM

Department: Clerk

RESOLUTION 17-14

Resolution Authorizing Adequate Notice of Meeting

BE IT RESOLVED by the Mayor and Council of Princeton:

1. The Municipal Clerk is hereby authorized and directed to cause adequate notice to be given of every meeting of this body to be held during 2017 excepting only those meetings that are: (a) shown on the duly adopted and disseminated 2017 schedule of regular meetings or revisions thereof; or (b) limited to matters without adequate notice, as provided by section 4b of the Open Public Meetings Act; or (c) limited only to consideration of items as to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

2. The adequate notice required under paragraph 1 of this resolution shall be substantially in the following form:

NOTICE OF MEETING
OF
PRINCETON MAYOR AND COUNCIL

NOTICE is hereby given that the Mayor and Council of Princeton will hold a meeting on (date) at (time) at (location).

The agenda for said meeting, to the extent known, and a statement whether or not formal action may be taken as to items on the agenda, is as follows:

Agenda Item


Formal Action Expected

Kathleen K. Brzezynski
Municipal Clerk

3. Said notice, at least 48 hours in advance of the meeting shall be:

Prominently posted on the official bulletin board; transmitted to the Princeton Packet, Town Topics and the Trenton Times; filed with the Clerk.

I, Kathleen K. Brzezynski, Municipal Clerk of Princeton, County of Mercer, State of New Jersey, do hereby certify that the foregoing is a true copy of a resolution adopted by the Mayor and Council at its meeting held January 4, 2017.


Kathleen K. Brzezynski
Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 01/04/17 05:00 PM


Department: Finance

RESOLUTION 17-15

**Resolution Appointing an Insurance Fund Commissioner and an
Alternate Insurance Fund Commissioner**

BE IT RESOLVED, on this 4th day of January, 2017, by the Mayor and Council of Princeton, County of Mercer, State of New Jersey, that the appointment of Marc D. Dashield as Fund Commissioner and Jeffrey Grosser as Alternate Fund Commissioner for Princeton to serve on the Mid Jersey Municipal Joint Insurance Fund for the 2017 Fund year be and is hereby authorized.

I, Kathleen Brzezynski, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held January 4, 2017.



Kathleen Brzezynski, Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 01/04/17 05:00 PM
Department: Finance

RESOLUTION 17-16

Authorizing the Execution of Checks

**RESOLUTION
OF THE MAYOR AND COUNCIL
OF PRINCETON
AUTHORIZING THE EXECUTION OF CHECKS**

WHEREAS, representatives of Princeton, Mercer County, New Jersey, are called upon from time to time to execute checks on behalf of said Municipality; and

WHEREAS, Princeton wishes to identify and designate officers of the Municipality authorized to execute checks.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton, as follows:

1. The following officers of Princeton are hereby authorized to execute, sign and endorse checks on behalf of Princeton:

Mayor Elizabeth Lempert
Council President Jenny Crumiller
Chief Financial Officer Sandra Webb
Municipal Clerk Kathleen K. Brzezynski
Deputy Municipal Clerk Delores A. Williams

2. A certified copy of this resolution shall be maintained by the Princeton Chief Financial Officer and made available to banking institutions upon request.

I, Kathleen Brzezynski, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held January 4, 2017.

Kathleen Brzezynski, Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 01/04/17 05:00 PM
Department: Finance

RESOLUTION 17-17

Authorizing the Chief Financial Officer to Execute Promissory Notes

**RESOLUTION
OF THE MAYOR AND COUNCIL
OF PRINCETON
AUTHORIZING THE CHIEF FINANCIAL OFFICER TO EXECUTE
PROMISSORY NOTES**

BE IT RESOLVED that the Chief Financial Officer of Princeton be and hereby is designated as the Financial Officer who is authorized on behalf of the Municipality to sell, and that the Mayor of Princeton, the Clerk of Princeton and the Chief Municipal Finance Officer be, and they are designated as the officers who are authorized on behalf of the Municipality to execute all promissory notes duly issued during 2017.

I, Kathleen Brzezynski, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held January 4, 2017.

Kathleen Brzezynski, Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 01/04/17 05:00 PM
Department: Finance

RESOLUTION 17-19

Resolution Requiring Elected Officials Annual Education or Training

WHEREAS, the municipality of Princeton seeks to maintain and ensure the quality and efficiency of its elected officials; and

WHEREAS, in 2015 the State of New Jersey had conditioned a municipality's receipt of State Aid for a municipality upon implementation of the action items on its "Best Practices" checklist; and

WHEREAS, Princeton agrees with the prior "Best Practices" requirement; and

WHEREAS, Princeton currently does not require its elected officials to attend an annual education requirement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton, County of Mercer, State of New Jersey, as follows:

- Members of the Governing Body shall be required to attend, on an annual basis, at least one course offered by the Rutgers University Center for Government Services or a similar education provider such as the NJ League of Municipalities, covering the responsibilities and obligations of elected officials (for example: ethics, municipal finance, labor relations, capital planning, shared services)
- Governing Body members can notify the Chief Financial Officer when they have completed their annual education or training.

I, Kathleen Brzezynski, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held January 4, 2017.

Kathleen Brzezynski, Municipal Clerk



RESOLUTION 17-20

Approving the Current Fund Temporary Budget for 2017

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or Payments are to be made prior to the final adoption of the 2017 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided: and

WHEREAS, the date as this resolution is within the first thirty days of January 2017 and;

WHEREAS, the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$12,909,850

WHEREAS, twenty-six and one quarter percent of the total appropriations in the 2016 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2016 budget is the sum of \$13,166,087

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made attached hereto and that a certified copy of this resolution be transmitted to the Chief Financial Officer and Division of Local Government Services for their records.

I, Kathleen Brzezynski, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held January 4, 2017.

Kathleen Brzezynski, Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 01/04/17 05:00 PM
Department: Finance

RESOLUTION 17-21

Approving the Affordable Housing Utility Operating Temporary Budget for 2017

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2017 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided: and

WHEREAS, the date as this resolution is within the first thirty days of January 2017 and;

WHEREAS, the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and debt redemption charges, is the sum of \$122,600


WHEREAS, twenty-six and one quarter percent of the total appropriations in the 2016 budget, exclusive of any appropriations made for interest and debt redemption charges in said 2016 budget is the sum of \$122,825

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made

Affordable Housing Utility - Salaries & Wages	\$26,000
Affordable Housing Utility - Other Expenses	\$96,600

and that a certified copy of this resolution be transmitted to the Chief Financial Officer and Division of Local Government Services for their records.

I, Kathleen Brzezynski, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held January 4, 2017.



Kathleen Brzezynski, Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 01/04/17 05:00 PM
Department: Finance

RESOLUTION 17-22

Approving the Parking Utility Operating Temporary Budget for 2017

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2017 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided: and

WHEREAS, the date as this resolution is within the first thirty days of January 2017 and;

WHEREAS, the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and debt redemption charges, is the sum of \$500,000

WHEREAS, twenty-six and one quarter percent of the total appropriations in the 2016 budget, exclusive of any appropriations made for interest and debt redemption charges in said 2016 budget is the sum of \$855,422

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made

Parking Utility - Salary & Wages	\$200,000
Parking Utility - Other Expenses	\$300,000
Payment of Bond Principal	\$580,000
Interest on Bonds	\$381,275

and that a certified copy of this resolution be transmitted to the Chief Financial Officer and Division of Local Government Services for their records.

I, Kathleen Brzezynski, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held January 4, 2017.

Kathleen Brzezynski, Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 01/04/17 05:00 PM

Department: Finance

RESOLUTION 17-23

Authorizing the Annual Cash Management Plan

WHEREAS, N.J.S.A. 40A:5-14 requires that the governing body must approve, by a majority vote, an annual cash management plan;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton that the Cash Management Plan, attached hereto, is hereby approved for the calendar year 2017 and that the Chief Financial Officer is directed to implement said Cash Management Plan in accordance with all applicable statutes.

I, Kathleen Brzezynski, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held January 4, 2017.

Kathleen Brzezynski, Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 01/04/17 05:00 PM

Department: Clerk

RESOLUTION 17-24

**Resolution Authorizing the Designation of the Public Agency
Compliance Officer (PACO)**

WHEREAS, the New Jersey Department of the Treasury, Division of Contract Compliance and Equal Opportunity in Public Contracts ("Division of Contract Compliance") is charged with enforcing N.J.S.A. 10:5-31 et seq., which provides that no public contract can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with the approved Affirmative Action Plan; and

WHEREAS, the law applies to each political subdivision and agency of the State and includes procurement, service and construction contracts; and

WHEREAS, N.J.A.C. 17:27-3.5 requires that each public agency annually designate an officer or employee to serve as its public agency compliance officer (P.A.C.O.); and

WHEREAS, Princeton is a public agency as defined in N.J.A.C. 17:27-2.1; and

WHEREAS, Princeton recommends that Delores A. Williams, Deputy Municipal Clerk, be designated as the P.A.C.O. for Princeton.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton, that Delores A. Williams, Deputy Municipal Clerk be designated as Public Agency Compliance Officer for 2017.

I, Kathleen K. Brzezynski, Clerk of Princeton, County of Mercer, State of New Jersey, do hereby certify that the foregoing is a true copy of a resolution adopted by the Mayor and Council at its meeting held January 4, 2017.

Kathleen K. Brzezynski
Municipal Clerk

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE & PROPERTY
CONTRACT COMPLIANCE AUDIT UNIT
EEO MONITORING PROGRAM

Print Form

Submit by Email

Designation Of Public Agency Compliance Officer (P.A.C.O)

The designated Public Agency Compliance Officer (P.A.C.O.) is:

Public Agency:	Princeton	Telephone:	609-924-5704
Name:	Delores A. Williams	Fax:	609-688-2031
Title:	Deputy Municipal Clerk	Email:	Dwilliams@princetonnj.gov
Business Address:	400 Witherspoon Street		
	Princeton NJ 0850		

Current Highest Elected or Appointed Official: Liz Lempert, Mayor

☐ No Person currently serving as the P.A.C.O.

☐ The P.A.C.O will be appointed at the next Board/Council meeting. A copy of the resolution designating the appointee will be sent to the Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program.

☐ Additional technical assistance is required.

Public Agency Official Signature: _____

Please mail or fax form to:

TRANSACTION REPORT

JAN/11/2017/WED 04:47 PM

FAX(TX)

#	DATE	START T.	RECEIVER	COM.TIME	PAGE	TYPE/NOTE	FILE
001	JAN/11	04:47PM	92921102	0:00:36	2	MEMORY OK	SG3 7618

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE & PROPERTY
CONTRACT COMPLIANCE AUDIT UNIT
EEO MONITORING PROGRAM

[Print Form](#)[Submit by Email](#)

Designation Of Public Agency Compliance Officer (P.A.C.O)

The designated Public Agency Compliance Officer (P.A.C.O.) is:

Public Agency:	Princeton	Telephone:	609-924-5704
Name:	Delores A. Williams	Fax:	609-688-2031
Title:	Deputy Municipal Clerk	Email:	Dwilliams@princetonnj.gov
Business Address:	400 Witherspoon Street		
	Princeton NJ 0850		

Current Highest Elected or Appointed Official: Liz Lempert, Mayor

☐ No Person currently serving as the P.A.C.O.

☐ The P.A.C.O will be appointed at the next Board/Council meeting. A copy of the resolution designating the appointee will be sent to the Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program.

☐ Additional technical assistance is required.

Public Agency Official Signature: _____



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 01/04/17 05:00 PM

Department: Tax Collector

RESOLUTION 17-25

Resolution Authorizing Cancellation of Tax Balances Under \$10.00

WHEREAS, balances exist for current year taxes and sewer, and;

WHEREAS, N.J.S.A. 40A:5-17.1 states that the governing body may appoint any official to cancel tax refunds and delinquencies under \$10.00,

NOW THEREFORE BE IT RESOLVED, that The Mayor and Council of Princeton, County of Mercer, State of New Jersey, at their meeting held on January 4, 2017 hereby authorizes the Tax Collector to cancel tax and sewer tax balances under \$10.00,

CERTIFICATION

I, Kathleen K. Brzezynski, Municipal Clerk of Princeton, hereby certify that the foregoing resolution was adopted by the Mayor and Council of Princeton at its meeting held on the 4th day of January 2017.

Kathleen Brzezynski, Clerk
Princeton



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 01/04/17 05:00 PM
Department: Tax Collector

RESOLUTION 17-26

Resolution for Delinquent Interest and Year End Penalty

WHEREAS, N.J.S.A. 56:4-67 permits the Mayor and Council of Princeton to establish by resolution the rate of interest to be charged for the non-payment of taxes or assessments on any installment which is not made within the tenth calendar day following the date upon which same became due and payable; and

WHEREAS, Chapter 75, P.L. 1991, now permits a governing body to establish a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year; and

WHEREAS, the Mayor and Council of Princeton wishes to establish said penalty for said taxpayers.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton, as follows:

1. Pursuant to N.J.S.A. 54:4-67, the Mayor and Council of Princeton hereby reaffirms that the following interest shall be charged for the non-payment of taxes or assessments on any installment which is not made within the tenth calendar day following the date upon which same became payable, as follows: 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date of actual payment. The term "delinquent" as used herein shall mean the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years.
2. Additionally, the Mayor and Council of Princeton hereby fixes as a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year an additional sum of 6% of the amount of the delinquency.
3. This resolution shall take effect immediately.
4. A certified true copy of this resolution shall be furnished by the Municipal Clerk to the Princeton Tax Collector.

CERTIFICATION

I, Kathleen Brzezynski, Clerk of Princeton, County of Mercer, State of New Jersey, do hereby certify that the foregoing resolution was adopted by the Mayor and Council of Princeton at its meeting held January 4, 2017.



Kathleen Brzezynski
Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 01/04/17 05:00 PM

Department: Tax Collector

RESOLUTION 17-27

RESOLUTION AUTHORIZING ANNUAL TAX SALE

WHEREAS, N.J.S.A. 54:5-19 sets forth the requirement for the tax collector to hold a tax sale for unpaid taxes; and,

WHEREAS, Chapter 99, P.L. of 1997, has amended the Tax Sale law; and,

WHEREAS, there exist certain ambiguities in the language of said amendments,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton that the Tax Collector is hereby authorized to hold a tax sale in 2017 to include unpaid taxes or other municipal liens or charges for the years 2016 or prior.

CERTIFICATION

I Kathleen Brzezynski, Municipal Clerk of Princeton, hereby certify that the foregoing resolution was adopted by the Mayor and Council of Princeton at its meeting held on the 4th day of January, 2017.



Kathleen Brzezynski, Clerk
Princeton



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 01/04/17 05:00 PM

Department: Clerk

RESOLUTION 17-28

**Resolution Special Events Permit for Princeton Battlefield Society for
Saturday, January 7 and Sunday, January 8, 2017.**

**MAYOR AND COUNCIL
OF PRINCETON**

WHEREAS, the Princeton Battlefield Society intends to hold a series of events at the Morven Museum and Gardens, the Princeton Battlefield and also intends to access the public sidewalk from the Morven Museum to Palmer Square on January 7 and 8, 2017 as part of a program concerning the Battle of Princeton; and

WHEREAS, Princeton Battlefield Society has requested permission of the Mayor and Council to conduct an event in accordance with its Event Policy .

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby approves and gives permission to the Princeton Battlefield Society to hold this event in accordance with the guidance and recommendation provided by Municipal Staff.

I, Kathleen K. Brzezynski, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held January 4, 2017.



Kathleen K. Brzezynski, Municipal Clerk