

**Civil Rights Commission (CRC) Meeting Minutes**  
**June 27, 2017**  
**Princeton Witherspoon Hall (400 Witherspoon Street), Community Room**

**Attending:** Molly Chrein, Leticia Fraga, David Campbell, Tim Quinn, Donna Tatro, Tommy Parker

**Absent:** Susan Fiske, Afsheen Shamsi, Karen Hernandez-Granzen, Kiki Jamieson

**Chair's report and discussion:**

Discussion about how Civil Rights Commission (CRC) meetings are announced/made known to the community. Various announcements and posting on Princeton municipality web site. Princeton municipality website being updated. New email accounts will be created for commissioners.

**ACTION:** Mr. Quinn will follow-up with Mr. Dashield.

Approved minutes of the meeting will be posted on web site.

**ACTION:** Ms. Tatro will send approved minutes to Kathy for posting.

Approval of minutes requires quorum of Commissioners. Approval of the minutes must be delayed until next month's meeting.

Online complaint form must be made accessible.

**ACTION:** Mr. Quinn will follow-up with Mr. Dashield.

Mr. Quinn introduced a proposal to establish a School Board liaison role within the CRC. The purpose of the position is to improve communications between the CRC and the School Board. Creating this linkage would help the CRC follow-up with the School Board regarding the School Board's commitment to improve the experiences of students of color in the school system. There was general agreement with the idea and it needs to be discussed with the full CRC.

**Sub-committee Reports:**

Ms. Jamieson (Policy sub-committee) and Ms. Shamsi (Education and Outreach) are absent.

General discussion about how the sub-committees are exploring the idea of community forums to meetings to hear directly from members of the community about civil rights concerns.

By-Laws sub-committee report from Ms. Chrein. Sub-committee plans to meet on July 19 to finalize By-Laws draft. By-Laws draft will come to the full CRC for review at the August meeting.

Mediation/conflict resolution in-take forms have been reviewed and streamlined. Ms. Fraga suggests Mediation/Conflict Resolution committee meet with Human Services director to review the Human Services in-take process.

**General updates and discussion:**

A request for conflict resolution submitted to Human Services. Both parties have agreed to try to resolve issue in informal mediation. Mediation meeting will be scheduled.

In past, 2-3 informal mediation requests a year was typical. Mr. Parker highlighted the need for all Commissioners to be prepared to step in the event Mediation/conflict resolution volunteers are unable to fulfill duties.

Mr. Parker has investigated mediation/conflict resolution training resources for all Commissioners. Mr. Quinn approves Mr. Parker moving forward to arrange training for all Commissioners.

Meeting Adjourned at 7:35 p.m.