



PRINCETON SHADE TREE COMMISSION

MINUTES Tuesday, February 28, 2017

Prior to the start of the meeting, J. Most stated that due to the absence of the Chair and Vice Chair Commission Members would need to appoint an Acting Chair for this meeting only.

P. Frawley moved to nominate A. Radbil. J. Stern seconded. A. Radbil accepted the nomination. The Motion passed unanimously.

The Regular Monthly Meeting of the Princeton Shade Tree Commission (PSTC) was convened at 5:30 p.m. on Tuesday, February 28, 2017 in Monument Hall. Acting Chair A. Radbil opened the meeting in accordance with the New Jersey Open Public Meetings Act, Section 5, Chapter 231, P.L. 275. In conformance with the requirements of the Law, Notice was provided of the date, time and location of this regular meeting by posting a copy of the adopted Schedule of Regular Meetings in the Monument Hall and Witherspoon Buildings, by mailing copies to the Trenton Times, Princeton Packet, and Town Topics and by filing a copy in the Office of the Clerk of Princeton.

PRESENT: Victoria Airgood, Welmoet Bok van Kammen, Pat Frawley, Patricia Hyatt, Alexandra Radbil, Janet Stern

ABSENT: Sharon Ainsworth, Joanne Diez, Lily Krauss, Bernie Miller

ALSO PRESENT: Lorraine Konopka, Arborist; Janice Most, Secretary

PUBLIC COMMENT

There was no public comment.

MINUTES

No Minutes presented.

BUDGET

Noting to Report.

REGULARLY SCHEDULED MEETING DATES TIME CHANGE

L. Konopka stated that there was staff interest in changing the start time of regularly scheduled meetings.

Discussion:

- changing the time of the regularly scheduled meetings to start earlier
- times suggested were 4:00 p.m., 4:30 p.m. and 5:00 p.m.
- special meetings for special topics/applicant requests
- because all members were not present, the topic was carried to the next regularly scheduled meeting

EDUCATIONAL OPPORTUNITIES

L. Konopka gave a summary of the seminar Right Tree, Right-Place, Right Way being held in Hopewell, New Jersey on March 31, 2017.

Discussion:

- seminar attendance goes toward credits for STC
- the Commission obtained enough credits for 2016
- other courses available for credits and CEU's; in person and on line

COMMUNIVERSITY/ARBOR DAY

L. Konopka stated that Communiversity is April 30. She will pick up 300 seedlings for Communiversity and 250 seedlings for Arbor Day distribution.

Discussion:

- J. Stern will complete the application(s) for Communiversity
- STC shares a booth/table with the Master Gardeners
- should STC have its own booth/table
- STC has shared with Master Gardeners for many years/we pay for the booth/table and they bring the tent/table/handouts
- rearrange the booth/table to be more separate
- is Communiversity an effective venue to educate Princeton residents as most attendees are from out of Princeton/should STC continue participation or are there other venues more appropriate to reach more Princeton residents
- V. Airgood will review available handouts/banner and other possible venues
- members mentioned other venues to be explored
- V. Airgood moved to have a separate booth/table at Communiversity - discussion on Motion: last month the STC agreed to share the booth/table and pay the fees-

- let's honor this year's commitment and explore other options for following years- there being no second to the Motion, the Motion failed
- place Communiversity on next regularly scheduled meeting for further discussion

EAB MANAGEMENT TEMPLATE

Discussion:

- suggested changes which are noted on the Draft Emerald Ash Borer Management Plan a copy of which is attached to these Minutes

EAB MANAGEMENT PLAN ASH TREE DISPOSAL

L. Konopka stated that there is no new information.

Discussion:

- P. Hyatt shared information of a discussion she had with Kevin Wilkes on Ash wood reuse
- Princeton does not chip trees – this is done at the Lawrenceville Recycling Center

REVIEW – ORDINANCE BROCHURE

Discussion:

- Layout and text revisions

UPDATE – ADOPT AN ASH PROGRAM

L. Konopka stated that R. Hough suggested doing a town-wide mailing concerning the program instead of just to residents who have right-of-way Ash trees associated with their property; this would get EAB information to a broader resident base. She further stated that the cost for 7,000 bi-fold brochures would be \$2,800 and 7,000 tri-fold would be \$3,400.

Discussion:

- J. Stern and A. Radbil will draft a document with information from the Adopt-A-Tree letter
- V. Airgood will work on layout

- P. Frawley and P. Hyatt will review
- create and distribute coasters to advertise the program via Communiversity/restaurants/bars/other events
- J. Stern moved for STC members to adopt and treat the significant Ash tree on Vandeventer as a way to inaugurate the program. P. Frawley seconded. The Motion passed unanimously.
- newspaper coverage of the STC adopted tree

ADJOURNMENT

At 7:30 p.m. P. Frawley moved to adjourn the meeting. J. Stern seconded. The Motion passed unanimously.

Submitted April 18, 2017
Janice S. Most

Adopted: May 23, 2017