

**Princeton Board of Health**

## Monthly Meeting Minutes

**April 18, 2017**

Monument Hall-East Meeting Room  
One Monument Drive, Princeton, NJ 08540

Present**Board Members:**

Linda Steiner-Sichel, MPH,  
Vice Chair

JoAnn Hill, RN

Meredith Hodach-Avalos,  
MD

Linda Schwimmer, JD

Mona Shah, PhD

Rick Weiss, MS

**Staff:**

Jeffrey Grosser, MHS, HO,  
REHS

Ben Strauss, Board Secretary

**Guests:**

Nikita Manabi

Absent**Board Members:**

George T. DiFerdinando, Jr.,  
MD, MPH, Chair

Heather Howard, JD,  
Council Liaison

Steven Miller, PhD

Gregory Paulson, MS

Minutes submitted by Ben Strauss, Recording Secretary

**1. Call to Order 7:30 PM**

At 7:40 pm, Acting Chair Steiner-Sichel calls the meeting to order: "This is to affirm that the regularly scheduled meeting of the Princeton Board of Health has been duly advertised and is being conducted in compliance with all provision of the New Jersey Open Public Meetings Act."

**2. Roll Call**

Acting Chair Steiner-Sichel calls roll. Members introduce themselves.

**3. Public Comment/Guest Speaker**

Acting Chair Steiner-Sichel recognizes the member of the public. She does not wish to comment.

#### **4. Minutes – March 21, 2017**

Ms. Schwimmer moves approval of the March minutes with a correction. Mr. Weiss seconds. Members unanimously vote to approve the March minutes.

#### **5. Monthly Reports**

##### Dual Role (continued from last month)

Health Officer Grosser reports that the dual role continues to work successfully.

Health Officer Grosser also reports that Mercer County requested Health Officer coverage from him, given their Acting Health Officer does not have her license and they need a Health Officer with a license. So, contingent on the Princeton Mayor and Administrator, he will take calls from them before 9:00 am or after 5:00 pm. He expects to serve in that capacity until July, a month after the Mercer County Health Officer expects to receive her license.

##### Food Trucks

Health Officer Grosser reports that the Department has seen a lot more temporary events and a lot more food trucks, from about eight regulars to over twenty five regulars. Each food truck requires an annual inspection at the Department and the Department usually performs an on-site inspection when they set up.

##### Public Nuisance Complaints

Health Officer Grosser will provide some statistics to the board on public nuisance complaints next month. The Department has also been receiving a lot more complaints from See-Click-Fix.

#### **6. Old Business**

##### a. Accreditation update

The Department requested a timeline extension of an additional ninety days to gather some additional documents. Health Officer Grosser felt they could not meet their request for more documentation in the thirty day window. Health Officer Grosser will thus inform members of the new date when he learns of it in a month or two.

##### b. Health in All Policies

The subcommittee members will meet for the first time Friday, April 21.

##### Animal Control Services

Health Officer Grosser reports that Montgomery is continuing to provide animal control services to Princeton. Health Officer Grosser notes that likely options for the Department include either hiring a new, full-time Animal Control Officer or hiring a contractual company to provide Animal Control Services.

Residents and Police have given mainly positive feedback on Montgomery's Animal Control Services. A member asks about response time. Montgomery does have a longer response time. Yet, only a few complaints every year need immediate, timely response. For those complaints, a Princeton Registered Environmental Health Specialist (REHS) arrives first and handles the situation until Montgomery's Animal Control Officer arrives at the scene.

#### Public Health Emergency Preparedness (PHEP) Mini-Grant

Health Officer Grosser reports that the Department received the grant for \$1,500 and will use it towards the creation of PHEP plans.

#### SeamlessDocs Software

With it being outdoor festival season, the Department is excited to continue trying out the new online application system, SeamlessDocs. The Department has processed applications through Seamless Docs for temporary food events for a month now. With Seamless Docs, inspectors can quickly see the status of a vendor's payment on their tablet instead of physically tracking down the vendor.

#### Nursing Hours

In late March, Mayor and Council gave final approval for increased nursing hours for both Ms. Korwin and Ms. Nicholas. The Department will draft those contracts later in the week.

### **7. New Business**

The board does not discuss new business.

### **8. Report from Committees**

The board hears no reports from committees.

### **9. Reports from Other Boards and Commissions**

#### Princeton Alcohol and Drug Alliance (PADA)

Acting Vice Chair Hill describes two events, one by Corner House on the topic of 'Everyone Knows Someone', May 2, and the other a presentation on the marijuana use survey at the high school at the John Witherspoon Middle School auditorium, May 24.

**10. Closed Session (If Needed)**

The committee does not enter closed session.

**11. Adjournment**

Ms. Schwimmer thanks members that attended the Conversations of a Lifetime event earlier in the evening. Health Officer Grosser thanks her for the proposal to move the meeting to the place of the event. Health Officer Grosser looks forward to more such after-event meetings.

At 8:02 pm, Acting Vice Chair Hill motions to adjourn. Mr. Weiss seconds. Committee members unanimously vote to adjourn.