

**Princeton Board of Health**

Monthly Meeting Minutes

January 17, 2017

Monument Hall-East Meeting Room
One Monument Drive, Princeton, NJ 08540

Present**Board Members:**

George T. DiFerdinando, Jr.,
MD, MPH, Chair
Linda Steiner-Sichel, MPH,
Vice Chair
Lauren Babcock-Dunning,
MPH
JoAnn Hill, RN
Meredith Hodach-Avalos,
MD
Heather Howard, JD,
Council Liaison
Steven Miller, PhD
Linda Schwimmer, JD
Mona Shah, PhD
Rick Weiss, MS

Staff:

Jeffrey Grosser, MHS, HO,
REHS
Ben Strauss, Board Secretary
Konstantina Tsintsifas,
REHS

Guests:

Aaron DiGregorio, Student
Board Leader, Corner
House
Philip Curran, Princeton
Packet
Kelly Herzog

Absent**Board Members:**

Reorganization Agenda

1. Call to Order

At 7:18 PM, Dr. DiFerdinando called the reorganization meeting to order: "This is to affirm that the annual reorganization meeting of the Princeton Board of Health has been duly advertised and is being conducted in compliance with all provisions of the New Jersey Open Public Meetings Act."

2. Roll Call

Dr. DiFerdinando called roll: every member present.

3. Board of Health Reorganization

Dr. DiFerdinando called for nominations for the Board's three positions:

Chair

Ms. Hill nominated Dr. DiFerdinando. Mr. Weiss seconded. The Board unanimously approved the nomination and congratulated him for his election. Chair DiFerdinando mentioned how he met with Health Officer Grosser, former Vice Chair Ms. Steiner-Sichel and former Secretary Ms. Hill over the past week about the future direction for the Board.

Vice Chair

Ms. Hill nominated Ms. Steiner-Sichel. Ms. Schwimmer seconded. The Board unanimously approved the nomination.

Secretary

Dr. DiFerdinando nominated Ms. Hill. Ms. Schwimmer seconded. The Board unanimously approved the nomination.

Dr. DiFerdinando encouraged small committees to form to tackle issues. The Board used to have very active internal committees: Personnel, Policy, Planning. Recently, the Board has used small, ad hoc working groups: Mr. Weiss' community assessment, Dr. DiFerdinando's substance abuse interest and Greater Mercer Public Health Partnership membership, Ms. Schwimmer's 'end of life care.' Dr. DiFerdinando encouraged members to form committees based on their interests.

Meeting Notice Procedure

Dr. DiFerdinando mentioned the meeting notice procedure resolution (2017-01, see attached). Mr. Miller moved it. Ms. Steiner-Sichel seconded it. The Board unanimously approved the resolution.

Newspaper Designation

Ms. Schwimmer moved the resolution (2017-02, see attached). Ms. Steiner-Sichel seconded. The Board unanimously approved the resolution.

Regular Meeting Dates

A member noted an error in the resolution. Ms. Hodach-Avalos moved the resolution (2017-3, see attached) with the correction. Mr. Weiss seconded. The Board unanimously approved the resolution with the correction.

Appointment of Standing Committees

Dr. DiFerdinando suggested tabling the appointment of standing committees-Budget and Finance, Personnel, and Planning-until the regular meeting.

4. Commission Appointments

Dr. DiFerdinando requested volunteers for Commission appointments:

Princeton Alcohol and Drug Alliance

Ms. Steiner-Sichel and Ms. Hill volunteered.

Environmental Commission

Dr. DiFerdinando and Mr. Miller volunteered.

5. Adjournment (Reorganization Meeting)

At 7:33 PM, Dr. DiFerdinando adjourned the reorganization meeting.

Regular Meeting Agenda

1. Call to Order (Regular – January 2017 - Board of Health Meeting)

At 7:33 PM, Dr. DiFerdinando called the regular meeting to order: “This is to affirm that the regularly scheduled meeting of the Princeton Board of Health has been duly advertised and is being conducted in compliance with all provisions of the New Jersey Open Public Meetings Act.”

2. Public Comment/Guest Speaker: Introducing: Konstantina Tsintsifas

Princeton Health Department, Registered Environmental Health Specialist

Health Officer Grosser introduced Registered Environmental Health Specialist (REHS)

Tsintsifas. She comes from Camden County where she responded to Hazardous Material cases.

Ms. Tsintsifas asked if the Board had any questions. The Board clarified the nature of her position: she took Senior Environmental Health Specialist Carter’s position after he retired. Dr. DiFerdinando welcomed her to contact any Board members. He also mentioned how, in the past, Board members would occasionally reach out to the prior person in her position.

Other Guests

Dr. DiFerdinando recognized the Board’s other guests: Ms. Herzog, a Plainsboro resident studying for an online Masters in Public Health from the University of Denver, Mr. DiGregorio and Mr. Curran. They introduced themselves.

Dr. DiFerdinando relayed that Ms. Bates reached out to him. She no longer serves on the Human Services Commission (so no longer attends the Board's meeting). She thanked the Board for welcoming her over the many years she served as liaison from the Human Services Commission.

3. Minutes – November 15, 2016

Mr. Weiss moved to approve the minutes. Ms. Steiner-Sichel seconded. The Board unanimously approved the minutes.

4. Monthly Reports

Health Officer Report

Health Officer Grosser informed the Board that Council approved the Department's contracts at their December 19 meeting. The contracts include increased hours for the Public Health Nurse program to offset health educational hours. Animal Control Officer (ACO) backup services with Montgomery Township decreased given the Department hired Mr. Barson as Animal Control Officer.

Women, Infant and Children (WIC) Services

WIC services increased greatly in 2016, from 251 to 351. The numbers refer to individual patients. Health Officer Grosser think that Princeton University student outreach led to the increase. He also mentioned how Princeton almost lost the WIC clinic in 2014.

Budgeting

Health Officer Grosser discussed the budget process. In a future budget, he wants a full-time nurse at the Health Department.

Environmental Health

Zero animals tested positive for rabies in 2016. Health Officer Grosser considered the number remarkable, given the Department's highest number, 19, occurred in 2014. The Department has heard a lot of reports of sick or injured raccoons. Mr. Barson has been working on community outreach material on the topic. He has also been creating an info sheet on responding to injured animals for Police Officers.

Emergency Preparedness

The Department has been working with the Office of Emergency Management on emergency public health preparedness. Health Officer Grosser also met with the Mercer County Division of Public Health to setting up POD (Point Of Distribution) sites and to update the fixed facility plan last updated in 2014. He anticipates both Princeton and Trenton having POD sites and having

exercises together. The sites would distribute prophylaxis to counter bioterrorism or even provide for mass flu immunization.

Childhood Lead Regulation

In December, the state heard public comments on the childhood lead regulation. The state wants to lower the threshold from 10 micrograms per deciliter to 5, the Centers for Disease Control and Prevention (CDC) recommendation. The change would have increased the Department's caseload from zero to nine. Health Officer Grosser and Dr. DiFerdinando met about other town's model lead cities programs and possible Department lead interventions.

Health Officer Grosser considered the painting of house exteriors, with the possible scraping away of lead paint, the primary concern. He received the most complaints about lead from that activity. So, if the Department could receive notification before the jobs happen, the Department could educate those painters before they paint.

A Board member asked how the Department can help residents at the moment. Right now, residents can speak to an inspector. The Department does not have the means to test for lead. So, the Department would suggest the Department of Community Affairs (DCA) list of recommended labs and contractors. The Department would also advise residents of the ones that the Departments has worked with recently.

For homes that require testing, because of a child exceeding the regulation threshold on lead, the Department has access to an XRF (X-Ray Fluoresce) Machine in Trenton. Yet, they share the machine with all the other municipalities. The Department, thus, can only use a small portion of the machine's time.

A Board member asked about Environmental Protection Agency (EPA)-certified painters. The EPA's RRP (Renovation, Repair, and Painting) law requires certification before disturbing more than six square feet. When anyone violates the law, the Department works with their Region 2 Office, which can issue large fines, sometimes as much as \$30,000. The certification can also help homeowners handle lead-based paint.

A Board member mentioned that the Historical Commission requires approval for paint color for historic houses. Lead paint testing could become part of that process.

5. Old Business

Accreditation Update

The Department went through the completeness review. Public Health Accreditation Board (PHAB) will visit one day the week of June 5, 12 to 1. Health Officer Grosser will bring food

from a place like Olives. He welcomes any Board member to come to the meeting. He noted that only Board members can speak at it.

Dr. DiFerdinando asked if outside observers can attend the meeting. Health Officer Grosser will ask PHAB.

Licensing Fee

Health Officer Grosser will still accept applications until the end of the month. He thinks one chain store might stop selling them. Still, he does not know for certain who will apply for the license to sell e-cigarettes. He will give a full report next meeting.

6. New Business

Committee Membership

The Board discussed membership for its committees:

Budget/Finance: Schwimmer, Weiss

Planning: DiFerdinando, Steiner-Sichel, Hodach-Avalos

Health in All Policies: Shah, Schwimmer, Howard

Trenton Tobacco 21

Ms. Schwimmer has been advising the Trenton Health Team as part of their grant to bring their Tobacco 21 resolution to Trenton's Council. Trenton's Council will vote on it February 2nd. Ms. Schwimmer wrote a letter in support of the resolution for the New Jersey Healthcare Quality Institute. Health Officer Grosser will talk to Trenton's Health Officer if they want a letter from the Princeton Board.

Naloxone/Narcan in Vermont

Dr. DiFerdinando learned that CVS and Walgreens have big signs (saying no prescription needed, no questions asked) at their information counter for Naloxone and Narcan in their stores in Vermont. CVS and Walgreens also have that policy in New Jersey. Yet, they don't have those signs in New Jersey. Dr. DiFerdinando, as part of the Greater Mercer Public Health Partnership, wants to reach out to the CVSs and Walgreens in Mercer County about it.

Governor Christie's State of the State Address

The Board discussed Governor Christie's focus on addiction in his State of the State address. Dr. DiFerdinando will share more information about the policies in the address with the Board.

7. Report from Committees

The Board heard no reports from committees.

8. Reports from Other Boards and Commissions

Environmental Commission

Dr. DiFerdinando had nothing to report to the Board.

Princeton Alcohol and Other Drug Alliance

Ms. Steiner-Sichel reported on alcohol and other drug crimes in Princeton. Police Officers feel a large shift in attitudes on marijuana use. It has become acceptable to both children and their parents. Police Officers see a lot more driving while intoxicated with marijuana.

9. Closed Session (If Needed)

The Board did not enter closed session.

10. Adjournment

The Board gave flowers to Ms. Babcock-Dunning in appreciation for her service. She has served on the Board for three years, with her expertise in public health and statistics. Ms. Babcock-Dunning thanked the Board. She and her husband both received jobs at Yale. She will work with Yale's school of Public Health to launch an online training program.

Ms. Hill moved for adjournment. Ms. Hodach-Avalos seconded. The Board unanimously approved the adjournment.

The meeting adjourned at 8:16.

The following documents have been attached to the minutes:

1. Resolution 2017-01: Provision of the Open Public Meetings Act
2. Resolution 2017-02: Designating the Official Newspapers of the Princeton Board of Health for the Year 2017
3. Resolution 2017-03: The 2017 Schedule of Regular Meetings of the Princeton Board of Health

RESOLUTION 2017-01

PROVISION OF THE OPEN PUBLIC MEETINGS ACT

BE IT RESOLVED by the Princeton Board of Health that the meetings of the Princeton Board of Health are called to order pursuant to the provisions of the Open Public Meetings Law. These meetings will be included in a list of meetings sent to and advertised in the Princeton Packet and Town Topics, posted on the bulletin board at the One Monument Drive Building, the 400 Witherspoon Building of Princeton, the Princeton Health Department website and will remain continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Princeton Clerk. Proper notice having been given, the Board of Health Recording Secretary is directed to include this statement in the minutes of this meeting.

CLOSED SESSIONS

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public forum from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances may presently exist; and

WHEREAS, the Princeton Board of Health wishes to discuss the following issues:

1. Potential Litigation / Litigation
2. Personnel

WHEREAS, minutes will be kept and once the matter involving confidentiality of the above no longer requires that confidentiality, then minutes can be made public; and

NOW THEREFORE BE IT RESOLVED that the public be excluded from portions of any regularly scheduled meeting of the Princeton Board of Health during 2017.

Jeffrey C. Grosser, MHS, HO, REHS
Health Officer



RESOLUTION 2017-02

DESIGNATING THE OFFICIAL NEWSPAPERS OF THE PRINCETON BOARD OF HEALTH FOR THE YEAR 2017

BE IT RESOLVED by the Princeton Board of Health that the **Princeton Packet** and **Town Topics** are hereby designated as the official newspapers of this body to receive schedule, revisions in schedule and notices of meetings and any other business of this body during 2017 as required by the Open Public Meetings Act.

Jeffrey C. Grosser, MHS, HO, REHS
Health Officer



RESOLUTION 2017-03

AS TO THE 2017 SCHEDULE OF REGULAR MEETINGS OF THE
PRINCETON BOARD OF HEALTH: (Open Public Meetings Act. Sec. 13)

BE IT RESOLVED BY THE PRINCETON BOARD OF HEALTH:

1. The following is hereby established as the schedule of the regular meetings of the Princeton Board of Health to be held during 2017 at 7:30 P.M. and January 2017 at 7:15 P.M. respectively and will include Closed Sessions:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
January 17, 2017-Tuesday	7:15 P.M.	1 Monument Dr. Building-East Conf. Rm.
February 21, 2017-Tuesday	7:30 P.M.	1 Monument Dr. Building-East Conf. Rm.
March 21, 2017-Tuesday	7:30 P.M.	1 Monument Dr. Building-East Conf. Rm.
April 18, 2017-Tuesday	7:30 P.M.	1 Monument Dr. Building-East Conf. Rm.
May 16, 2017-Tuesday	7:30 P.M.	1 Monument Dr. Building-East Conf. Rm.
June 20, 2017-Tuesday	7:30 P.M.	1 Monument Dr. Building-East Conf. Rm.
July 18, 2017-Tuesday	7:30 P.M.	1 Monument Dr. Building-East Conf. Rm.
September 19, 2017-Tuesday	7:30 P.M.	1 Monument Dr. Building-East Conf. Rm.
October 17, 2017-Tuesday	7:30 P.M.	1 Monument Dr. Building-East Conf. Rm.
November 21, 2017-Tuesday	7:30 P.M.	1 Monument Dr. Building-East Conf. Rm.
December 19, 2017-Tuesday	7:30 P.M.	1 Monument Dr. Building-East Conf. Rm.
January 16, 2018 –Tuesday (Re-Organization)	7:15 P.M.	1 Monument Dr. Building-East Conf. Rm.

2. For the purpose of public inspection, a copy of this Resolution shall be forthwith:
 - (a) Posted at 1 Monument Dr. Building, 400 Witherspoon Bldg. and shall remain posted throughout 2017 and January, 2018;
 - (b) Mailed to the Princeton Packet, Town Topics and The Trenton Times;
 - (c) Filed with Kathy Brzezynski, Princeton Clerk;
 - (d) Mailed to those persons who have requested and paid the charge for copies of the schedule and revisions thereto, and shall be promptly mailed to those persons who shall hereafter make such request and prepay such charge.

Jeffrey C. Grosser, MHS, HO, REHS
Health Officer